

**NON OFFICIAL TRANSLATION**

**“Registered”**

*by the Ministry of Justice of the Republic of Armenia*

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**MINISTER OF JUSTICE OF THE REPUBLIC OF ARMENIA**

31 March 2005

No. 39-N

Yerevan

**O R D E R**

**ON APPROVING THE PROCEDURE FOR PRESENTING FINANCIAL STATEMENTS BY  
POLITICAL PARTIES TO THE MINISTRY OF JUSTICE OF THE REPUBLIC OF ARMENIA**

Being guided by Article 28 of the Law of the Republic of Armenia "On Political Parties" and by the Decision of the Government of the Republic of Armenia No. 56-N of 5 February 2004 "On designating as a competent authority":

**I HEREBY ORDER:**

1. To approve the procedure for presenting financial statements by the political parties to the Ministry of Justice of the Republic of Armenia (Annex 1).
2. To approve the forms of financial statements (Annex 2).

**D. Harutyunyan**

**Annex No. 1**

*Approved  
by the Order of the Minister of Justice  
of the Republic of Armenia  
No. 39-N of 31 March 2005*

**PROCEDURE**

**FOR PRESENTING FINANCIAL STATEMENTS BY POLITICAL PARTIES TO THE  
MINISTRY OF JUSTICE OF THE REPUBLIC OF ARMENIA**

1. The political parties shall present financial statements provided for in Article 28 of the Law of the Republic of Armenia "On Political Parties" to the Agency of State Registry of Legal Persons of the Staff of the Ministry of Justice of the Republic of Armenia.
2. The financial statements shall be presented not later than March 25 following each year.
3. The financial statement of the political party shall contain the following data of the political party for the reporting year:
  - (a) the funds received and spent;
  - (b) the sources and amounts of funds deposited on the account of the political party;
  - (c) the property of the political party in possession by indicating its value.
4. The financial statements shall be presented based on the set forms. The date of presenting financial statement shall be indicated at its beginning. All the pages of the financial statement shall be signed by the competent official of the political party and sealed by the seal of the political party.
5. Accounting of expenditures made by the political party for the preparation and conduct of election campaigns shall be maintained separately based on the same forms. Those statements shall contain the indication on the election for the preparation and conduct of which the expenditures have been made.

**Annex No. 2**

*Approved  
by the Order of the Minister of Justice  
of the Republic of Armenia  
No. 39-N of 31 March 2005*

**Annual financial statement of the political party for the period from 1 January to 31 December  
200 —**

*Approved*  
*by the Order of the Minister of Justice*  
*of the Republic of Armenia*  
*No. 39-N of 31 March 2005*

**Annual financial statement of the political party  
for the period from 1 January to 31 December 200 —**

Deposits			
Sources	Amount (thousand drams)	Form of Contribution (Cash/Transfer, Bank Account/Cash Account)	Other Data
1. Balance brought forward from the previous year			
2. Donations of natural persons (in case of exceeding AMD 100 000 indicate the name, patronymic name, surname, place of residence of the donor) (a) (b) (c)			
3. Donations of legal persons (in case of exceeding AMD 100 000 indicate the name, registered office of the donor) (a) (b) (c)			
4. Budget funding by the procedure defined by law			
5. Civil law transactions and other proceeds not prohibited by legislation (a) (b) (c) (indicate the transaction or the source)			
Total			

Deposited Immovable Property			
Sources	Value (thousand dram)	Property Name, Address, Overview, Dimensions	Other Data
1. Balance brought forward from the previous year			
2. Donations of natural persons (indicate the name, patronymic name, surname, place of residence of the donor) (a) (b) (c)			
3. Donations of legal persons (indicate the name, registered office of the donor) (a) (b) (c)			
4. Civil law transactions and other proceeds not prohibited by legislation (a) (b) (c) (indicate the transaction or the source)			
Total			

Deposited movable property			
Sources	Value (thousand drams)	Property Name, Address, Overview, Dimensions	Other Data
1. Balance brought forward from the previous year			
2. Donations of natural persons (in case of exceeding AMD 100 000 indicate the name, patronymic name, surname, place of residence of the donor) (a) (b) (c)			
3. Donations of legal persons  (in case of exceeding AMD 100 000 indicate the name, registered office of the donor) (a) (b) (c)			
4. Civil law transactions and other proceeds not prohibited by legislation (a) (b) (c) (indicate the transaction or the source)			
Total			

Funds Spent			
Title of Expenditure	Amount (thousand drams)	Title of Supportive Documents	Other Data
1. Salary of the staff			
2. Property rental fee (a) (b) (c) (indicate the name of the property, time periods of rent)			
3. Utility payments (a) (b) (c) (indicate the title of utility service)			
4. Taxes and duties (a) (b) (c) (indicate type of tax)			
5. Expenditure made for the acquisition of the property (a) (b) (c) (indicate the name and quantity of the property)			
5. Transportation expenditures			
7. Travel expenditures			
Other expenditures			
Total			

Alienated or Written off Property			
Name of Property	Value	Form of Alienation	Other Data
<b>1</b>			
<b>2</b>			
<b>3</b>			
Balance as of the end of the year			
Name of assets	Amount, Value	Property Name	Other Data
1. Funds			
2. Immovable property			
3. Movable property			