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<b>Ratifying body</b>		<b>Date of ratification</b>	
<b>Date of entry into force</b>	26 April 2019	<b>Date of repeal</b>	

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DECISION OF THE GOVERNMENT OF THE REPUBLIC OF ARMENIA “ON ESTABLISHING THE EXEMPLARY LIST OF ARCHIVAL RECORDS WITH RETENTION PERIODS AND ON REPEALING DECISION OF THE GOVERNMENT OF THE REPUBLIC OF ARMENIA NO 351-N of 9 MARCH 2006”

## GOVERNMENT OF THE REPUBLIC OF ARMENIA

### DECISION

No 397-N of 4 April 2019

#### “ON ESTABLISHING THE EXEMPLARY LIST OF ARCHIVAL RECORDS WITH RETENTION PERIODS AND ON REPEALING DECISION OF THE GOVERNMENT OF THE REPUBLIC OF ARMENIA NO 351-N of 9 MARCH 2006”

Pursuant to Article 4 of the Law of the Republic of Armenia "On archive keeping" and Article 37 of the Law of the Republic of Armenia "On regulatory legal acts", the Government of the Republic of Armenia hereby **decides**:

1. To establish the exemplary list of archival records with retention periods, pursuant to the Annex.

2. To establish that:

- (1) state and local self-government bodies, state or community institutions and organisations which serve as a source for accessioning state or community archives shall deliver to the relevant archives the records for permanent custody — included in the list established by this Decision — upon expiry of the periods defined by the legislation of the Republic of Armenia, unless otherwise provided for by the list, and the expert commission of the institution or organisation shall adopt a decision on the retention period within the state and community institutions and organisations which do not serve as a source for accessioning;
- (2) the requirements of this Decision shall, in the cases provided for by law, apply to records having emerged as a result of the activities of other legal entities and individual entrepreneurs;
- (3) the decision on retention periods longer than the minimum retention periods for custody of archival records established by this Decision and on permanent custody shall be adopted by the expert commissions of public administration bodies, state institutions and organisations;
- (4) the retention period of archival records shall commence from 1 January of the year following creation of the archival records;
- (5) the same retention periods provided for by the list established by this Decision shall be established for electronic records;
- (6) the records shall be delivered to the relevant archives with the original carrier through which the given records have been created;
- (7) the public administration bodies of the Republic of Armenia shall, on the basis of the list established by this Decision, develop and, by agreeing with the authorised body in the field of archive keeping, approve the lists of records with retention periods emerging in the course of their activities;

moreover, the periods defined therein must not be less than the periods in the list established by this Decision.

3. To repeal Decision of the Government of the Republic of Armenia No 351-N of 9 March 2006 “On approving the exemplary list of archival records with retention periods”.
4. This Decision shall enter into force from the day following its official promulgation.

**Prime Minister  
of the Republic of Armenia**

**N. Pashinyan**

17 April 2019

Yerevan

**Annex to**  
**Decision of the Government**  
**of the Republic of Armenia**  
**No 397-N of 4 April 2019**

**EXEMPLARY LIST**  
**OF ARCHIVAL RECORDS WITH RETENTION PERIODS**

NN in sequence	TYPE OF RECORDS	RETENTION PERIOD OF RECORDS	ANNOTATION
1	2	3	4
<b>1. ORGANISING OF MANAGEMENT SYSTEM</b>			
<b>1.1. ADMINISTRATIONAL, ORGANISATIONAL ACTIVITIES FOR MANAGEMENT</b>			
1.	REGULATORY LEGAL ACTS OF PUBLIC ADMINISTRATION BODIES, LOCAL SELF-GOVERNMENT BODIES, OTHER STATE BODIES AND ORGANISATIONS, WITH ATTACHED DOCUMENTS		
	(1) WITHIN THE ADOPTING BODY	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY (1)	(1) REGARDING THE MAIN ACTIVITIES OF THE ORGANISATION: PERM.
2.	DRAFTS OF REGULATORY LEGAL ACTS OF PUBLIC ADMINISTRATION BODIES, LOCAL SELF-GOVERNMENT BODIES, OTHER STATE BODIES AND ORGANISATIONS	5 Y.	
3.	REGISTERS FOR RECORD-REGISTRATION OF REGULATORY LEGAL ACTS	UNTIL NECESSARY	
4.	INDIVIDUAL LEGAL ACTS		
	(1) REGARDING INDIVIDUAL EMPLOYMENT RELATIONS	50 Y.	
	(2) REGARDING OTHER ISSUES	5 Y.	
5.	INTERNAL LEGAL ACTS		
	(1) REGARDING MAIN ACTIVITIES	PERM.	
	(2) REGARDING OTHER ISSUES	5 Y.	

6.	DOCUMENTS REGARDING EXECUTION OF INDIVIDUAL, INTERNAL LEGAL ACTS, THE ASSIGNMENTS, EXECUTIVE ORDERS OF PUBLIC ADMINISTRATION BODIES AND LOCAL SELF-GOVERNMENT BODIES (STATEMENTS OF INFORMATION, MEMOS, REPORTS, BUSINESS CORRESPONDENCE)	5 Y.	
7.	MINUTES, DECISIONS — WITH ATTACHED DOCUMENTS (STATEMENTS OF INFORMATION, MEMOS, INFORMATION, SUMMARIES, EXTRACTS)		
	(1) OF THE SESSIONS, CONSULTATIONS HELD WITH THE PRESIDENT OF THE REPUBLIC OF ARMENIA, THE PRIME MINISTER OF THE REPUBLIC OF ARMENIA, THE GOVERNMENT OF THE REPUBLIC OF ARMENIA, THE NATIONAL ASSEMBLY, THE NATIONAL SECURITY COUNCIL OF THE REPUBLIC OF ARMENIA	PERM. (1)	(1) THOSE SENT FOR INFORMATION: UNTIL NECESSARY
	(2) OF THE SESSIONS OF LOCAL SELF-GOVERNMENT BODIES, COUNCIL OF ELDERS, HEAD OF COMMUNITY, COUNCILS OF INTER-COMMUNITY UNIONS	PERM. (1)	(1) THOSE SENT FOR INFORMATION: UNTIL NECESSARY
	(3) OF THE SESSIONS OF THE COLLEGIAL GOVERNING BODY, ADVISORY BODY, OVERSIGHT BODY OF THE EXECUTIVE POWER (COUNCILS, BOARDS OF DIRECTORS, DEPARTMENTS)	PERM. (1)	(1) THOSE SENT FOR INFORMATION: UNTIL NECESSARY
	(4) OF THE SESSIONS OF COMMISSIONS REGULATING A CERTAIN SPHERE OF ACTIVITY (AUTONOMOUS BODIES, AGENCY COMMISSIONS)	PERM.	
	(5) OF THE SESSIONS OF THE ACADEMIC, METHODOLOGICAL AND EXPERT COMMITTEES UNDER THE EXECUTIVE BODY OF THE ORGANISATION, OTHER ADVISORY BODIES	PERM.	
	(6) OF THE SESSIONS, CONSULTATIONS OF THE EXECUTIVE BODY (DIRECTOR, COLLEGIAL GOVERNING BODY, PRESIDENT, RECTOR, ETC.) OF THE ORGANISATION	UNTIL NECESSARY	
	(7) OF THE ASSEMBLIES (CONFERENCES) OF PERSONNEL	5 Y.	
8.	DOCUMENTS REGARDING PUBLIC DISCUSSIONS (APPLICATIONS, RECOMMENDATIONS, COMMENTS, MINUTES, DIGESTS)	5 Y.	

9.	CONTRACTS REGARDING FORMATION OF INTER-COMMUNITY UNIONS	PERM.	
10.	COMMUNITY BOOKS	PERM.	
11.	DOCUMENTS REGARDING CREATION OF A FREE ECONOMIC ZONE (AGREEMENTS, OPINIONS, OTHER DOCUMENTS)	PERM.	
12.	REGISTER FOR RECORD-REGISTRATION OF OPERATORS OF FREE ECONOMIC ZONE	PERM.	
13.	REGISTER FOR RECORD-REGISTRATION OF ISSUANCE OF CERTIFICATES FOR PERMISSION OF AN OPERATOR TO CARRY OUT ACTIVITIES IN FREE ECONOMIC ZONE	PERM.	
14	DOCUMENTS REGARDING INTERNATIONAL, REPUBLICAN, REGIONAL SCIENTIFIC SYMPOSIUMS, CONSULTATIONS, CONFERENCES, ROUNDTABLE DISCUSSIONS, ANNIVERSARY CEREMONIES, OFFICIAL RECEPTIONS AND MEETINGS (DECISIONS, WARRANTS, RESOLUTIONS, MINUTES, BRIEFS):		
	(1) WITHIN THE ORGANISATION HOSTING THE EVENT	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
15.	DOCUMENTS REGARDING EXECUTION OF DECISIONS OF SYMPOSIUMS, CONSULTATIONS AND CONFERENCES (REPORTS, MEMOS, STATEMENTS OF INFORMATION)	5 Y. (1)	(1) REGARDING THE ACTIVITIES OF THE ORGANISATION: PERM.
16.	BUSINESS CORRESPONDENCE REGARDING MAIN ACTIVITIES	PERM.	
17.	BUSINESS CORRESPONDENCE REGARDING THE CURRENT ACTIVITIES	5 Y.	
<b>1.2. LEGAL BASIS OF MANAGEMENT</b>			
18.	DOCUMENTS REGARDING THE OWNERSHIP RIGHT OVER PROPERTY, ITS DISPOSAL, USE, POSSESSION (CERTIFICATES, CONTRACTS)	PERM.	
19.	UNIFIED REGISTER FOR STATE REGISTRATION OF PROPERTY RIGHTS AND RESTRICTIONS ON PROPERTY	PERM. (1)	(1) SHALL BE DELIVERED TO THE STATE ARCHIVES WITHIN THE PERIOD PRESCRIBED BY LAW.
20.	ACTS, STATEMENTS OF INFORMATION, MEMOS, MINUTES AND OTHER DOCUMENTS ON OBSERVANCE OF LEGAL NORMS, SETTLEMENT OF DISPUTES AND OTHER LEGAL ISSUES	5 Y.	

21.	COPIES OF DOCUMENTS SUBMITTED TO LAW-ENFORCEMENT AND JUDICIAL BODIES (STATEMENTS OF CLAIM, POWERS OF ATTORNEY, ACTS, STATEMENTS OF INFORMATION, MINUTES, STATEMENT ON PERSONALITY CHARACTERISTICS, LETTERS AND OTHER DOCUMENTS)	5 Y. (1)	(1) AFTER ADOPTION OF THE DECISION
22.	CORRESPONDENCE REGARDING EXECUTION OF DECISIONS AND COURT JUDGMENTS OF JUDICIAL BODIES	5 Y.	
23.	EXPERT OPINIONS, STATEMENTS OF INFORMATION, BUSINESS CORRESPONDENCE REGARDING THE CONDUCT OF LEGAL EXPERT EXAMINATION OF DOCUMENTS	5 Y.	
24.	OPINIONS OF STATE EXPERT EXAMINATION	PERM.	
25.	REGISTERS FOR RECORD-REGISTRATION OF CASES IN ADMINISTRATIVE PROCEEDINGS AND OF ADMINISTRATIVE ACTS	PERM.	
26.	CASES REGARDING ADMINISTRATIVE PROCEEDINGS	PERM. (1)	(1) EXCEPT FOR CASES SUBJECT TO DESTRUCTION AS PRESCRIBED BY THE LEGISLATION OF THE REPUBLIC OF ARMENIA
<b>1.3. PROSPECTIVE AND CURRENT PLANNING OF AND REPORTS ON ACTIVITIES</b>			
27.	STATE TARGET PROGRAMMES, FORECASTS FOR PROSPECTIVE (LONG-TERM) DEVELOPMENT OF REGIONS, CERTAIN SECTORS:		
	(1) IN PLACES FOR ACCEPTANCE AND/OR APPROVAL	PERM.	
	(2) WITHIN OTHER ORGANISATION	UNTIL NECESSARY	
28.	DRAFTS OF TARGET PROGRAMMES, FORECASTS, DOCUMENTS REGARDING DEVELOPMENT OF THE PROGRAMMES AND FORECASTS (STATEMENTS ON ESTIMATES, MEMOS, TABLES, INFORMATION)	5 Y.	
29.	CORRESPONDENCE REGARDING DEVELOPMENT OF TARGET PROGRAMMES	5 Y.	
30.	DOCUMENTS REGARDING THE COURSE OF IMPLEMENTATION OF STATE TARGET PROGRAMMES (REPORTS, THEORIES AND LETTERS)	PERM.	
31.	MID-TERM (THREE-YEAR), ANNUAL SOCIO-ECONOMIC DEVELOPMENT PROGRAMMES OF ORGANISATIONS:		

	(1) IN THE PLACE OF ACCEPTANCE AND/OR APPROVAL	PERM.	
	(2) WITHIN OTHER ORGANISATION	UNTIL NECESSARY	
32.	DRAFTS OF MID-TERM (THREE-YEAR), ANNUAL SOCIO-ECONOMIC DEVELOPMENT PROGRAMMES OF ORGANISATIONS	1 Y. (1)	(1) AFTER APPROVAL OF PROGRAMMES
33.	RECOMMENDATIONS, RATIONALE, ESTIMATES, STATEMENTS OF INFORMATION AND BUSINESS CORRESPONDENCE REGARDING THE PREPARATION OF MID-TERM (THREE-YEAR), ANNUAL SOCIO-ECONOMIC DEVELOPMENT PROGRAMMES OF ORGANISATIONS AND MAKING AMENDMENTS, CHANGES THERETO	5 Y.	
34	CONCEPT PAPERS FOR DEVELOPMENT OF ORGANISATIONS, CERTAIN SECTORS	PERM.	
35.	ANNUAL PLANS OF THE STRUCTURAL SUBDIVISIONS OF ORGANISATIONS	5 Y. (1)	(1) IN SCIENTIFIC-RESEARCH ORGANISATIONS: PERM.
36.	BUSINESS PLANS, DOCUMENTS ATTACHED TO BUSINESS PLANS (TECHNICAL-ECONOMIC RATIONALES, OPINIONS, ESTIMATES)	PERM.	
37	REPORTS ON THE ACTIVITIES OF ORGANISATIONS AND THEIR SEPARATED SUBDIVISIONS:		
	(1) ON EXECUTION OF PROSPECTIVE PROGRAMMES	PERM.	
	(2) ANNUAL	PERM.	
	(3) BI-ANNUAL - QUARTERLY	5 Y.	
	(4) SEPARATED SUBDIVISIONS	PERM.	
	(5) OF STRUCTURAL SUBDIVISIONS	3 Y. (1)	(1) WITHIN SCIENTIFIC-RESEARCH ORGANISATIONS: PERM.
<b>1.4. CONDUCTING OVERSIGHT OVER EXECUTION</b>			
38.	DOCUMENTS REGARDING COMPLEX INSPECTIONS OF ECONOMIC ENTITIES (MEMOS, STATEMENTS OF INFORMATION, REPORTS, CHECKLISTS, ASSIGNMENT SHEETS, DRAFTS OF ACTS, ACTS WITH EXPERT OPINIONS AND MINUTES):		
	(1) WITHIN BODIES CONDUCTING INSPECTIONS AND ECONOMIC ENTITIES	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	



39	DOCUMENTS REGARDING THEMATIC INSPECTIONS OF THE ACTIVITIES OF ECONOMIC ENTITIES (MEMOS, STATEMENTS OF INFORMATION, REPORTS, CHECKLISTS, ASSIGNMENT SHEETS, DRAFTS OF ACTS, ACTS, AS WELL AS EXPERT OPINIONS AND MINUTES ATTACHED TO ACTS):		
	(1) WITHIN STATE BODIES CONDUCTING INSPECTION AND ECONOMIC ENTITIES	10 Y.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
40.	RECOMMENDATIONS MADE BASED ON THE RESULTS OF INSPECTIONS, REPORTS ON IMPLEMENTATION OF THE RECOMMENDATIONS, MEMOS, STATEMENTS OF INFORMATION, BUSINESS CORRESPONDENCE	5 Y.	
41.	REGISTERS ON INSPECTIONS	5 Y.	
42.	SUGGESTIONS AND APPLICATIONS OF CITIZENS	5 Y.	
43.	DOCUMENTS REGARDING CONSIDERATION OF SUGGESTIONS AND APPLICATIONS OF CITIZENS AND THE COURSE OF IMPLEMENTATION	5 Y.	
44.	DOCUMENTS CREATED DURING IMPLEMENTATION OF AUDIT (AUDIT OPINIONS, AUDIT REPORTS, WORKING DOCUMENTS OF AUDITOR, OTHER DOCUMENTS LINKED TO AUDIT)	5 Y. (1)	(1) AFTER CONDUCTING OF LAST AUDIT
45.	BUSINESS CORRESPONDENCE REGARDING ORGANISING OF INSPECTION, REPEATED INSPECTION, EXAMINATION, AS WELL AS OVERSIGHT	5 Y.	
<b>1.5. ORGANISING AND HOLDING ELECTIONS AND REFERENDA</b>			
46.	RECORDS AND DECISIONS OF ELECTORAL COMMISSIONS:		
	(1) OF CENTRAL ELECTORAL COMMISSION	PERM.	
	(2) OF TERRITORIAL ELECTORAL COMMISSION	5 Y.	
	(3) OF PRECINCT ELECTORAL COMMISSION	2 Y.	
47.	ACTIVITY PROGRAMMES OF ELECTORAL COMMISSIONS AND COMMISSIONS FOR REFERENDA, BUSINESS CORRESPONDENCE REGARDING THE ORGANISING AND HOLDING OF ELECTIONS AND REFERENDA	5 Y. (1)	(1) THE SCOPE OF DOCUMENTS REGARDING THE ACTIVITIES OF COMMISSIONS IS PRESCRIBED BY THE LEGISLATION OF THE REPUBLIC OF ARMENIA

48.	LISTS OF VOTERS OF A PRECINCT (ALSO OF CITIZENS ENTITLED TO PARTICIPATE IN A REFERENDUM), REGISTERS OF THE PRECINCT ELECTORAL COMMISSION, WITH ONE COPY OF A RECORD, BALLOT SHEETS:		THEY SHALL BE DELIVERED TO THE STATE ARCHIVES AS PRESCRIBED BY LAW, FOLLOWING PUBLICATION OF THE RESULTS OF ELECTIONS.
	(1) FOR REFERENDA	10 Y. (1)	(1) AFTER DELIVERING TO STATE ARCHIVES
	(2) FOR ELECTIONS OF THE NATIONAL ASSEMBLY OF THE REPUBLIC OF ARMENIA	5 Y. (1)	(1) AFTER DELIVERING TO STATE ARCHIVES
	(3) FOR ELECTIONS OF THE COUNCIL OF ELDERS OF COMMUNITY AND HEAD OF COMMUNITY	1 Y. (1)	(1) AFTER DELIVERING TO STATE ARCHIVES
	(4) FOR ELECTIONS OF THE COUNCILS OF ELDERS OF YEREVAN, GYUMRI AND VANADZOR	1 Y. (1)	(1) AFTER DELIVERING TO STATE ARCHIVES
<b>1.6. STATISTICS</b>			
49.	INITIAL DATA FOR GENERATION OF OFFICIAL STATISTICS CONTAINING IDENTIFIERS	UNTIL NECESSARY	
50.	OFFICIAL STATISTICAL PUBLICATIONS DESCRIBING THE ECONOMIC, DEMOGRAPHIC, SOCIAL AND ENVIRONMENTAL PHENOMENA IN THE REPUBLIC OF ARMENIA AND REFLECTED EXCLUSIVELY IN STATISTICAL PROGRAMMES (ELECTRONICALLY)	PERM.	
<b>1.7. ENSURING DOCUMENTING FOR MANAGEMENT AND ORGANISING RETENTION OF DOCUMENTS</b>			
51.	LISTS OF FILES:		
	(1) OF ORGANISATIONS	PERM.	
	(2) OF STRUCTURAL SUBDIVISIONS	UNTIL NECESSARY	
52.	REGISTERS FOR CONTROL OVER COMPLETION OF ASSIGNMENTS, LISTS, STATEMENTS OF INFORMATION, TIMETABLES, DIGESTS, CONTROL SHEETS	5 Y.	
53.	LISTS OF DOCUMENTS TO BE DELIVERED - DISTRIBUTION REGISTERS	5 Y.	
54.	ACTS ON CONDUCTED CHECKS, STATEMENTS OF INFORMATION, MEMOS, ASSIGNMENTS AND OTHER DOCUMENTS REGARDING CONDITION FOR PREPARING, RECORD-REGISTRATION, MAINTAINING AND PRESERVING OF DOCUMENTS	5 Y.	
55.	ACTS ON SEPARATION OF DOCUMENTS (FILES) NOT SUBJECT TO RETENTION	10 Y. (1)	(1) AFTER DESTRUCTION OF DOCUMENTS (FILES)

56.	REGISTERS FOR RECORD-REGISTRATION OF DOCUMENTS ACCEPTED INTO THE ARCHIVES OF THE STAFF OF AN ORGANISATION	PERM. (1)	(1) SHALL BE TRANSFERRED TO THE STATE OR COMMUNITY ARCHIVES AFTER LIQUIDATION OF THE ORGANISATION.
57.	DOCUMENTS REGARDING STUDY OF ARCHIVAL RECORDS (APPLICATIONS, PERMITS, ETC.)	10 Y.	
58.	APPLICATIONS-INQUIRIES FOR OBTAINING ARCHIVAL STATEMENT OF INFORMATION AND DUPLICATES OF ARCHIVAL STATEMENTS OF INFORMATION ISSUED	5 Y.	
59.	DOCUMENTS REGARDING TRANSFER OF ARCHIVAL FILES, LISTS FOR TEMPORARY USE (DECISIONS, ACTS, CLAIMS, APPLICATIONS)	5 Y. (1)	(1) AFTER REACCEPTANCE OF DOCUMENTS
60.	REGISTERS FOR RECORD-REGISTRATION (REGISTRATION):		
	(1) OF RECEPTION OF CITIZENS	5 Y.	
	(2) OF DOCUMENTS RECEIVED AND SENT (REGISTERS FOR INCOMING AND OUTGOING DOCUMENTS)	5 Y.	
	(3) OF COMPLAINTS, COMMENTS AND SUGGESTIONS OF CITIZENS	5 Y.	
	(4) OF ISSUANCE OF COPIES OF ARCHIVAL STATEMENTS OF INFORMATION, EXTRACTS, DOCUMENTS	5 Y.	
61.	DOCUMENTS REGARDING IMPROVEMENT OF THE CIRCULATION OF DOCUMENTS FOR MANAGEMENT AND INTRODUCTION OF MODERN INFORMATION TECHNOLOGIES (ACTS, OPINIONS, STATEMENTS OF INFORMATION, ESTIMATES, RATIONALES, BUSINESS CORRESPONDENCE)	5 Y.	
62.	BUSINESS CORRESPONDENCE REGARDING INFORMATION-TECHNICAL, SOFTWARE ISSUES RELATED TO THE SYSTEM OF ELECTRONIC DOCUMENTING	5 Y.	
63.	CONTRACTS ON PLANNING, DEVELOPMENT, INTRODUCTION, OPERATION AND SUPPORT FOR AUTOMATED SYSTEMS AND PROGRAMME RESULTS	5 Y. (1)	(1) AFTER EXPIRY OF TERM OF CONTRACT
64.	REGISTRY OF CERTIFICATES OF ELECTRONIC DIGITAL SIGNATURE	PERM.	
65.	REGISTER OF ACCREDITED CERTIFICATION CENTRES IN THE REPUBLIC OF ARMENIA	PERM.	

66.	REGISTERS FOR OPERATION AND TECHNICAL DOCUMENTATION, AND RECORD-REGISTRATION OF EVERY COPY OF IMPORTANT DOCUMENTS AND MEANS FOR CRYPTOGRAPHIC TRANSFORMATION FOR INFORMATION PROTECTION	5 Y.	
67.	ELECTRONIC DIGITAL SIGNATURE CERTIFICATES	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF A CERTIFICATE
68.	REGISTER OF ELECTRONIC DIGITAL SIGNATURE CERTIFICATES	PERM.	
<b>2. REGISTRATION AND LIQUIDATION OF LEGAL ENTITIES - PROTECTION OF ECONOMIC COMPETITION - PRIVATISATION, USE, RECORD-REGISTRATION OF PROPERTY</b>			
<b>2.1. REGISTRATION OF LEGAL ENTITIES, RECORD-REGISTRATION AND LIQUIDATION OF SEPARATED SUBDIVISIONS OF LEGAL ENTITIES AND INSTITUTIONS, INDIVIDUAL ENTREPRENEURS</b>			
69.	DOCUMENTS REGARDING ESTABLISHMENT OF LEGAL ENTITIES, LISTS OF FOUNDERS, SHAREHOLDERS AND PERSONS ENTITLED TO DIVIDENDS	PERM.	
70.	UNIFIED STATE REGISTERS ON LEGAL ENTITIES, SEPARATED SUBDIVISIONS OF LEGAL ENTITIES AND INSTITUTIONS, INDIVIDUAL ENTREPRENEURS, STATE REGISTERS — PRINTED AND/OR ELECTRONIC	PERM.	
71.	CERTIFICATES OF REGISTRATION OF LEGAL ENTITIES, STATE RECORD-REGISTRATION OF INDIVIDUAL ENTREPRENEURS	UNTIL NECESSARY	
72.	CASES OF LEGAL ENTITIES, INDIVIDUAL ENTREPRENEURS HAVING TERMINATED ACTIVITIES AND KEPT IN THE STATE REGISTER WITHIN THE COMPOSITION OF DOCUMENTS AND TIME LIMIT PRESCRIBED BY LAW	10 Y. (1)	(1) AFTER TRANSFERRING TO THE STATE ARCHIVES
73.	INFORMATION NOTES AND NOTICES REGARDING RECORD-REGISTRATION WITHIN RELEVANT BODIES CARRYING OUT REGISTRATIONS	5 Y.	
74.	DOCUMENTS REGARDING REORGANISATION, RENAMING OF AN ORGANISATION, TRANSFER FROM ONE SYSTEM TO ANOTHER SYSTEM (MEMOS, REGULATIONS ON LEGAL SUCCESSION, STATEMENTS OF INFORMATION, ACTS, OPINIONS, BUSINESS CORRESPONDENCE)	PERM.	
75.	DOCUMENTS REGARDING LIQUIDATION OF AN ORGANISATION (MINUTES, OPINIONS,	PERM.	

	NOTICES, EXTRACTS FROM STATE REGISTER, COURT DECISIONS, BUSINESS CORRESPONDENCE)		
<b>2.2. PROTECTION OF ECONOMIC COMPETITION</b>			
76.	STATEMENTS OF INFORMATION, ANALYSES REGARDING THE STUDIES OF THE COMMODITY MARKET (CONTROL PROCUREMENTS), MONITORINGS	5 Y.	
77.	DOCUMENTS REGARDING UNFAIR COMPETITION, ANTI-COMPETITION AGREEMENTS, UNDECLARED CONCENTRATIONS, OVERSIGHT OVER IMPLEMENTATION OF THE ACTIONS FOR AND ADOPTED DECISIONS ON REVELATION AND PREVENTION OF CASES OF VIOLATION OF THE LEGISLATION ON PROTECTION OF ECONOMIC COMPETITION	5 Y.	
78.	DECLARATIONS ON CONCENTRATION OF ECONOMIC ENTITIES	PERM.	
<b>2.3. PRIVATISATION, USE AND RECORD-REGISTRATION OF IMMOVABLE PROPERTY</b>			
79.	DOCUMENTS REGARDING PRIVATISATION OF IMMOVABLE PROPERTY (APPLICATIONS WITH COPIES OF ATTACHED DOCUMENTS, STATEMENTS OF INFORMATION, RECORDS, MINUTES OF MEETINGS, EXTRACTS FROM THE MINUTES OF MEETINGS, CHARACTERISTICS OF PROPERTY, RECOMMENDATIONS, AGREEMENTS)	PERM.	
80.	DOCUMENTS FOR ATTACHING TERRITORIES OR IMMOVABLE PROPERTY TO LOCAL SELF-GOVERNMENT BODIES (DESCRIPTIONS REGARDING BORDERS, STRUCTURES, STATEMENTS OF INFORMATION, LISTS, BUSINESS CORRESPONDENCE )	PERM.	
81.	CONTRACTS ON TRANSFERRING BUILDINGS, CONSTRUCTIONS, LAND PLOTS (IMMOVABLE PROPERTY) FOR TEMPORARY USE (LEASE); ATTACHED DOCUMENTS	5 Y. (1) (1)	UPON EXPIRY OF THE TERM OF THE CONTRACT
82.	REGISTERS FOR RECORD-REGISTRATION OF APPLICATIONS ON PROVISION OF INFORMATION FROM THE UNIFIED STATE CADASTRE ON REAL ESTATE	5 Y.	
83.	REGISTERS FOR RECORD-REGISTRATION OF APPLICATIONS ON STATE REGISTRATION OF RIGHTS OVER IMMOVABLE PROPERTY	5 Y.	

84.	REGISTERS FOR RECORD-REGISTRATION OF IMMOVABLE PROPERTY	5 Y.	
85.	UNIFIED REGISTERS FOR STATE REGISTRATION OF PROPERTY RIGHTS OVER AND RESTRICTIONS ON IMMOVABLE PROPERTY: IN PRINT AND ON ELECTRONIC CARRIERS	PERM.	
86.	CADASTRE MAPS (SCALED STATE TOPOGRAPHIC MAPS, CATALOGS OF GEODESIC SPOTS IN AN AREA, AERIAL PHOTOGRAPHS, SPACE PHOTOGRAPHY MATERIALS, CATALOGS OF POINTS OF ALTITUDE)	PERM. (1)	(1) SHALL BE TRANSFERRED TO THE STATE ARCHIVES AFTER THE SECOND UPDATE.
87.	CADASTRE FILES, IN PRINT AND ON ELECTRONIC CARRIERS	PERM.	
88.	REGISTERS FOR RECORD-REGISTRATION OF ARBITRARY STRUCTURES, CONSTRUCTIONS AND VOLUNTARILY OCCUPIED LAND PARCELS	5 Y.	
89.	CONTRACT ON PLEDGE OF PROPERTY RIGHTS (MORTGAGE) OVER IMMOVABLE PROPERTY	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE CONTRACT
90.	REGISTERS FOR STATE REGISTRATION OF THE CONTRACT ON PLEDGE OF PROPERTY RIGHTS (MORTGAGE) OVER IMMOVABLE PROPERTY, TERMINATION, TRANSFER OR CHANGE OF CONTRACT	PERM. (1)	(1) ON PAPER CARRIERS AND ELECTRONICALLY
91.	MAPS ON CADASTRAL APPRAISAL OF AGRICULTURAL LANDS (TYPES OF LAND) AND LANDS OF FUNCTIONAL SIGNIFICANCE, INCLUDING NATURAL FEEDING LANDS, PASTURES, MEADOW LANDS, WITH ATTACHED DOCUMENTS	PERM. (1)	(1) SHALL BE TRANSFERRED TO THE STATE ARCHIVES AFTER THE SECOND UPDATE.
92.	LAND BALANCES, PLANS AND MAPS OF SETTLEMENTS IN COMMUNITIES, WITH ATTACHED DOCUMENTS	PERM. (1)	(1) SHALL BE TRANSFERRED TO THE STATE ARCHIVES AFTER THE SECOND UPDATE.
93.	RECORD-REGISTRATION OF LAND PLOTS AND COMPLETE LISTS OF APPRAISAL DATA, INFORMATION ON CHANGES OF OWNERS AND USERS OF LAND PLOTS (CO-OWNERS), INFORMATION ON CHANGES IN RECORD-REGISTRATION AND EVALUATION OF LAND PLOTS	PERM.	
94.	REGISTERS ON INVENTORY TAKING OF LANDS	PERM. (1)	(1) SHALL BE TRANSFERRED TO THE STATE ARCHIVES AFTER THE SECOND UPDATE.

95.	LISTS OF SETTLEMENTS:		
	(1) AT THE PLACE OF DRAWING THEM UP	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL REPLACED WITH A NEW ONE	
96.	COMPLETE LISTS OF DATA ON RECORD-REGISTRATION AND APPRAISAL OF LAND PLOTS	PERM.	
97.	INFORMATION ON CHANGES OF OWNERS (CO-OWNERS) AND USERS OF LAND PLOTS	PERM.	
98.	INFORMATION ON CHANGES IN RECORD-REGISTRATION AND APPRAISAL OF LAND PLOTS	PERM.	
99.	LETTERS COVERING ISSUES RELATED TO APPRAISAL OF IMMOVABLE PROPERTY, RIGHTS OVER IMMOVABLE PROPERTY	5 Y.	
100.	DOCUMENTS REGARDING ALLOCATION OF ADDRESSES TO NEWLY BUILT BUILDINGS, CONSTRUCTIONS (DECISIONS, STATEMENTS OF INFORMATION, INFORMATION, BUSINESS CORRESPONDENCE)	PERM.	
<b>3. EMPLOYMENT RELATIONS</b>			
<b>3.1. ORGANISING WORK AND OFFICIAL ACTIVITIES, HUMAN RESOURCES</b>			
101.	DOCUMENTS REGARDING MANAGEMENT, STRUCTURAL REFORMS AND IMPROVEMENT OF ORGANISATIONS (NORMATIVES ON NUMBERS, ESTIMATES, MEMOS, STATEMENTS OF INFORMATION, INFORMATION, BUSINESS CORRESPONDENCE)	5 Y.	
102.	DOCUMENTS REGARDING ORGANISING OF WORK IN CASE OF COMBINATION OF PROFESSIONS (ACTS, STATEMENTS OF INFORMATION, MEMOS, BUSINESS CORRESPONDENCE)	5 Y.	
103.	COLLECTIVE CONTRACTS, CONCLUDED AT THE REPUBLICAN AND BRANCH LEVELS, LEVEL OF TERRITORIAL ORGANISATION OR SEPARATED (STRUCTURAL) SUBDIVISION OF THE TERRITORIAL ORGANISATION	PERM.	
104.	DOCUMENTS REGARDING INSPECTION FOR IMPLEMENTATION OF THE TERMS OF THE COLLECTIVE CONTRACTS (RECORDS, ANALYSES, ACTS, REPORTS)	PERM.	

105.	DOCUMENTS REGARDING THE SHORT DURATION OF WORKING HOURS OF AN EMPLOYEE OR SETTING PART-TIME WORKING HOURS (MEMOS, STATEMENTS OF INFORMATION, INFORMATION)	5 Y.	
106.	MEMOS, STATEMENTS OF INFORMATION, DIGESTS, INFORMATION REGARDING RECORD-REGISTRATION OF WORKING HOURS	5 Y.	
107.	APPLICATIONS, INFORMATION, ANNOUNCEMENTS REGARDING VACANCIES, THE DEMAND FOR EMPLOYEES	5 Y.	
108.	COMPETITION DOCUMENTS HELD FOR FILLING THE VACANCIES	5 Y.	
109.	EMPLOYMENT CONTRACTS CONCLUDED BETWEEN THE EMPLOYER AND EMPLOYEE	50 Y. (1)	(1) IN CASE OF ORDERS ON ASSIGNING TO POSITION OR DISMISSAL: 5 Y.
110.	INFORMATION, MEMOS, BUSINESS CORRESPONDENCE REGARDING RECORD-REGISTRATION OF ASSIGNING TO POSITIONS, TRANSFER OR LAYOFF OF WORKERS	5 Y.	
111.	PERSONAL FILES (APPLICATIONS, CURRICULUM VITAE, COPIES AND EXTRACTS OF ORDERS, COPIES OF PERSONAL DOCUMENTS, CHARACTERISTICS, QUALIFICATION SHEETS, SHEETS FOR RECORD-REGISTRATION OF STAFF, EMPLOYMENT RECORD BOOKS):		
	(1) OF HEADS OF PUBLIC ADMINISTRATION BODIES, REPUBLICAN ORGANISATIONS, PERSONS HAVING RECEIVED THE HIGHEST AWARDS, PRIZES, MILITARY, DIPLOMATIC, SCIENTIFIC, HONORARY TITLES OF THE REPUBLIC OF ARMENIA	PERM.	
	(2) OF EMPLOYEES IN THE PUBLIC SECTOR (INCLUDING CIVIL, COMMUNITY SERVICE, REGISTERED IN THE RESERVE OF COMMUNITY SERVICE OR REMOVED FROM THE RESERVE) AND EMPLOYEES IN THE PRIVATE SECTOR	50 Y.	
	(3) OF SERVANTS WHO HAVE LEFT OR HAVE BEEN DISMISSED FROM THE CIVIL SERVICE SYSTEM, JUDICIAL OFFICERS WHO HAVE BEEN DISMISSED FROM THE POSITION OF JUDICIAL SERVICE (EXCEPT FOR EMPLOYMENT RECORD BOOK)	50 Y.	



	(4) OF EMPLOYEES OF LIQUIDATED ORGANISATIONS	50 Y. (1)	(1) THEY SHALL NOT BE MAINTAINED IN CASE THERE ARE ORDERS ON ASSIGNING TO POSITION AND DISMISSAL.
112.	REGISTERS FOR RECORD-REGISTRATION OF PERSONAL FILES	50 Y.	
113.	RECORD-REGISTRATION CARDS SUBSTITUTING PERSONAL FILES (FORM T-2)	50 Y.	
114.	DOCUMENTS REGARDING OVERSIGHT OVER AND STUDY ON RUNNING OF PERSONAL FILES (RECORDS, STATEMENTS OF INFORMATION, MEMOS)	5 Y.	
115.	REGISTERS FOR RECORD-REGISTRATION OF EMPLOYMENT RECORD BOOKS	50 Y.	
116.	UNIFIED REGISTERS FOR RECORD-REGISTRATION OF CIVIL SERVANTS	50 Y.	
117.	LISTS FOR MILITARY REGISTRATION OF EMPLOYED CONSCRIPTS	UNTIL REPLACED WITH A NEW ONE	
118.	MILITARY REGISTRATION CARDS OF EMPLOYED CONSCRIPTS	5 Y. (1)	(1) AFTER REMOVING FROM REGISTRATION
119.	BUSINESS CORRESPONDENCE ABOUT REGISTERING EMPLOYED CONSCRIPTS DURING MOBILISATIONS AND FORMULATING DEFERMENT	5 Y.	
120.	FILE FOLDERS, REGISTERS FOR RECORD-REGISTRATION OF ASSIGNING TO POSITION, TRANSFER OF EMPLOYEES (INCLUDING TEMPORARY EMPLOYEES), THEIR DISMISSAL	50 Y.	
121.	DOCUMENTS REGARDING THE OFFICIAL INVESTIGATIONS OF ISSUES RELATED TO FULFILMENT OF THE DUTIES OF STATE, CIVIL AND COMMUNITY SERVANTS AND THEIR ACTIVITIES	5 Y.	
122.	ACTS, MEMOS, OTHER DOCUMENTS ABOUT THE SETTLEMEN OF EMPLOYMENT DISPUTES	5 Y.	
123.	TIMETABLES, APPLICATIONS FOR ANNUAL LEAVES	2 Y.	
<b>3.2. ENSURING SAFETY AND HEALTHCARE OF EMPLOYEES</b>			
124.	DOCUMENTS REGARDING THE ACTIONS, INSPECTIONS FOR ENSURING TECHNICAL SAFETY OF EMPLOYEES AND THE RESULTS OF THOSE ACTIONS AND INSPECTIONS (ACTS, STATEMENTS OF INFORMATION, MEMOS, REPORTS)	5 Y.	

125.	EXPERT OPINIONS ON EXPERT EXAMINATION CONDUCTED FOR TECHNICAL SAFETY	PERM.	
126.	STATE PROGRAMMES FOR ENSURING TECHNICAL SAFETY, DOCUMENTS REGARDING IMPLEMENTATION OF THE PROGRAMMES	5 Y.	
127.	REGISTERS FOR RECORD-REGISTRATION OF TECHNOGENIC ACCIDENTS, LETHAL OR SEVERE OCCUPATIONAL ACCIDENTS	PERM.	
128.	REGISTERS FOR RECORD-REGISTRATION OF HAZARDOUS PRODUCTION FACILITIES	PERM.	
129.	CREDENTIALS (CERTIFICATES) FOR CONDUCTING TECHNICAL EXPERT EXAMINATION	PERM.	
130.	REGISTERS FOR RECORD-REGISTRATION OF TECHNICAL SPECIALISTS (REGISTRY OF ACCREDITED PERSONS CONDUCTING EXPERT EXAMINATION OF TECHNICAL SAFETY)	PERM.	
131.	DOCUMENTS REGARDING TECHNICAL INVESTIGATIONS, INSPECTIONS, STUDIES ON THE CAUSES AND CIRCUMSTANCES OF TECHNOGENIC NATURE OF ACCIDENTS AND/OR OCCUPATIONAL ACCIDENTS THAT HAVE TAKEN PLACE	50 Y.	
132.	REGISTERS FOR RECORD-REGISTRATION OF TECHNICAL EXPERT EXAMINATIONS	PERM.	
133.	REGISTERS FOR RECORD-REGISTRATION OF INTRODUCTION TO TECHNICAL SAFETY RULES	10 Y.	
134.	DOCUMENTS ON WARNING ABOUT THE POTENTIAL ACCIDENTS FROM SUBSTANCES USED, TRANSFERRED, PROTECTED IN OCCUPATIONAL PROCESSES AND DANGEROUS FOR HUMAN HEALTH AND FOR ELIMINATING THE CONSEQUENCES	5 Y.	
135.	DOCUMENTS ON USING CERTAIN HAZARDOUS CHEMICAL SUBSTANCES SAFELY, ORGANISING TRAINING AND RAISING AWARENESS ABOUT THEM IN CASES OF FACTORS OF NEGATIVE INFLUENCE ON THE HEALTH OF EMPLOYEES	5 Y.	
136.	DOCUMENTS REGARDING OVERSIGHT CONDUCTED OVER THE SAFE USE OF EQUIPMENT	5 Y.	

137.	DOCUMENTS REGARDING THE PROVISION OF SPECIAL CLOTHES, INDIVIDUAL PROTECTION MEASURES FOR MAINTAINING SAFETY AND HEALTH OF EMPLOYEES (ACTS, CLAIMS, BULLETINS, OPINIONS)	5 Y.	
138.	DOCUMENTS ON INVESTIGATIONS OF OCCUPATIONAL DISEASES, POISONINGS AND INJURIES IN OCCUPATIONAL PROCESSES	50 Y.	
139.	LISTS OF EMPLOYEES ENGAGED IN PROFESSIONS IMPLYING HARMFUL AND SPECIAL WORKING CONDITIONS	50 Y.	
140.	REGISTERS FOR REORD-REGISTRATION OF OCCUPATIONAL DISEASES AND ACCIDENTS	PERM.	
141.	LISTS OF HARMFUL CONDITIONS AND HAZARDOUS FACTORS OF EMPLOYMENT	50 Y.	
142.	NORMS FOR SUPPLIES OF MATERIALS AND EQUIPMENT, AND STANDARD PROCEDURES FOR ACTIVITIES IN EMERGENCY SITUATIONS — NATURAL DISASTERS, TECHNOGENIC, MAJOR ACCIDENTS:		
	(1) AT THE SITE OF DRAWING UP AND/OR APPROVING	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL REPLACED WITH A NEW ONE	
143.	DOCUMENTS REGARDING PREVENTIVE MEASURES IN EMERGENCY SITUATIONS, BUSINESS CORRESPONDENCE	5 Y.	
144.	PLANS FOR EVACUATION OF EMPLOYEES AND TOWING OF MATERIAL VALUES IN EMERGENCY SITUATIONS	UNTIL REPLACED WITH A NEW ONE	
145.	DOCUMENTS REGARDING CONDUCT OF STATE CONTROL AND OVERSIGHT OVER THE REQUIREMENTS OF THE REGULATIONS FOR HEALTH AND SAFETY DURING EMPLOYMENT, ELIMINATION OF DETECTED VIOLATIONS	5 Y.	
146.	DOCUMENTS ON TEMPORARILY TERMINATING WORK IN THE PRESCRIBED MANNER DUE TO VIOLATIONS OF THE REQUIREMENTS ENSURING HYGIENIC AND SANITARY-EPIDEMIOLOGICAL SAFETY OF EMPLOYEES	5 Y.	
147.	REGISTERS ON ADMINISTRATIVE PENALTIES APPLIED FOR VIOLATIONS OF SANITARY NORMS AND RULES AT THE WORKPLACE	5 Y.	

148.	LISTS OF PROFESSIONS, ACTIVITIES SUBJECT TO INITIAL AND REGULAR MEDICAL EXAMINATION OF EMPLOYEES	50 Y.	
149.	DOCUMENTS FOR PREVENTION OF INFECTIOUS AND NON-INFECTIOUS MASSIVE DISEASES AND CONDUCT OF HYGIENE MEASURES	5 Y.	
150.	DOCUMENTS REGARDING ACTIONS FOR EXAMINING WORKING CONDITIONS AND IMPROVING WORKING CONDITIONS (OPINIONS, RECOMMENDATIONS, STATEMENTS OF INFORMATION, QUESTIONNAIRES)	5 Y.	
151.	REGISTERS FOR RECORD-REGISTRATION OF ADMINISTRATIVE PENALTIES FOR VIOLATIONS OF SANITARY-HYGIENE WORKING CONDITIONS	5 Y.	
<b>3.3. TRAINING, PERFORMANCE EVALUATION AND INCREASE OF QUALIFICATION OF EMPLOYEES</b>			
152.	DOCUMENTS REGARDING THE PERFORMANCE EVALUATION, QUALIFICATION OF, GRANTING CLASS RANKS AND TITLES TO EMPLOYEES	5 Y.	
153.	REQUIREMENTS FOR ENHANCING CERTIFICATION AND QUALIFICATION, QUESTIONNAIRES AND TESTS	UNTIL REPLACED WITH A NEW ONE	
154.	BULLETNS, REPORTS, SAMPLES OF CERTIFICATES, INFORMATION, LISTS, TIMETABLES, COPIES OF REFERENCES, OTHER DOCUMENTS REGARDING TRAINING, CERTIFICATION, INCREASE OF QUALIFICATION AND PROFESSIONAL QUALIFICATION EXAMS OF EMPLOYEES	5 Y.	
155.	DOCUMENTS REGARDING APPEAL AGAINST THE RESULTS OF CERTIFICATION, TRAINING AND QUALIFICATION	5 Y.	
156.	REGISTERS FOR RECORD-REGISTRATION OF ISSUING CERTIFICATES AND DIPLOMAS TO THE PARTICIPANTS OF TRAINING COURSES AND COURSES FOR INCREASE OF QUALIFICATION OF EMPLOYEES	10 Y.	
<b>4. ACCOUNTING</b>			
157.	FINANCIAL REPORTS WITH ANNOTATIONS (ACCOUNT BALANCE, REPORTS ON FINANCIAL OUTCOMES, FLOWS OF PECUNIARY FUNDS, CHANGES IN OWN CAPITAL, ANALYSES, TABLES)	5 Y.	

158.	INITIAL BANKING AND CASH DESK RECORD-REGISTRATION DOCUMENTS RECORDING THE FACTS OF ECONOMIC FUNCTIONALITY AND SERVING AS A BASIS FOR REGISTRATION OF ACCOUNTING	5 Y.	
159.	AUDIT OPINIONS ON FINANCIAL REPORTS	5 Y.	
160.	POWERS OF ATTORNEY TO OBTAIN PECUNIARY AMOUNTS AND COMMODITY VALUES (INCLUDING ANNULLED POWERS OF ATTORNEY). LETTERS OF RECOMMENDATION	5 Y.	
161.	PROGRAMMES FOR ACCOUNTING AUTOMATION, INFORMATION ON ELECTRONIC CARRIERS	5 Y.	
162.	MAIN BOOKS, BOOK-ORDERS, AUXILIARY AND CONTROL BOOKS, FILE FOLDERS, CASH DESK BOOKS, CIRCULATING BULLETINS, TABLES	5 Y.	
163.	RECORD BOOKS, FILES (ON CONTRACTS, AGREEMENTS, FIXED ASSETS, ECONOMIC ASSETS, CALCULATIONS WITH OTHER ORGANISATIONS, POWERS OF ATTORNEY, CASH DESK ORDERS AND OTHER ACCOUNTS, SALE OF COMMODITIES AND PROVISION OF SERVICES, PERFORMANCE SHEETS)	5 Y.	
164.	RECORDS, LISTS, ACTS, COMPARATIVE BULLETINS REGARDING INVENTORIES, INSPECTIONS	5 Y.	
165.	RECORDS, ACTS, REPORTS ON RE-EVALUATION OF FIXED ASSETS, AMORTISED COST	10 Y. (1)	(1) AFTER SUCCESSIVE RE-EVALUATION
166.	DOCUMENTS REGARDING ISSUING OFFICIAL DOCUMENTS AND RECORD-REGISTRATION OF IMMOVABLE PROPERTY	5 Y.	
167	PERSONAL ACCOUNTS OF EMPLOYEES, BOOKS FOR RECORD-REGISTRATION OF SALARIES OF EMPLOYEES, BULLETINS OF CALCULATIONS (SETTLEMENT AND PAYMENT):		
	(1) CREATED PRIOR TO 1 JANUARY 2013	50 Y. (1)	(1) ANY ONE OF THE SPECIFIED DOCUMENTS IS SUBJECT TO ARCHIVING.
	(2) CREATED AFTER 1 JANUARY 2013	5 Y.	
168.	INFORMATION ON THE FUNDS AND AMOUNTS OF SALARIES AND OVERSIGHT	5 Y.	

	OVER DISTRIBUTION OF SALARIES, SALARY SURCHARGE AND DEBTS, DEDUCTIONS FROM SALARY AND SOCIAL SECURITY AMOUNTS, PAYMENT FOR LEAVES		
169.	DOCUMENTS REGARDING BENEFITS, PENSIONS, LEGAL INCAPACITY SHEETS, PAYMENT OF ROYALTIES: REPORTS, EXTRACTS FROM RECORDS, OPINIONS	5 Y.	
170.	STATEMENTS OF INFORMATION ON PAYMENT FOR EDUCATIONAL LEAVES AND APPLICATION OF DISCOUNTS	5 Y.	
171.	DOCUMENTS REGARDING RECEIVABLES, DEFICITS, PECULATION AND TAKING: STATEMENTS OF INFORMATION, ACTS, OBLIGATIONS	5 Y.	
172.	CALCULATIONS, INFORMATION, DECISIONS AND OTHER DOCUMENTS REGARDING GRANTING PRIVILEGES FOR TAX PAYMENTS, PROVISION OF DISCOUNTS AND OTHER RELATED ISSUES	5 Y.	
173.	DOCUMENTS REGARDING THE FINANCIAL ACTIVITIES OF CHARITABLE PROGRAMMES: REPORTS, CALCULATIONS OF MONETARY AND OTHER ENTRIES, PROPERTY, EXPENDITURES AND REMUNERATION FOR WORKS, ACCOUNTS, STATEMENTS OF INFORMATION, BUSINESS CORRESPONDENCE	5 Y.	
174.	BUDGETS FOR EXPENDITURES AND REPORTS ON THEIR EXECUTION:		
	(1) ANNUAL	PERM.	
	(2) QUARTERLY	5 Y. (1)	(1) IN CASE OF ABSENCE OF ANNUAL: PERM.
175.	ACTS, INFORMATION, OTHER DOCUMENTS ON RECIPROCAL CALCULATIONS AND RECALCULATIONS BETWEEN ORGANISATIONS	5 Y.	
176.	CONTRACTS, AGREEMENTS (ECONOMIC, FUNCTIONAL) AND THEIR LISTS	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE CONTRACT, THE AGREEMENT
177.	DOCUMENTS REGARDING FINANCIAL-ECONOMIC ACTIVITIES (RECORD-REGISTRATION OF FUNDS, APPLYING AND LEVYING OF PENALTIES, ACCEPTANCE AND WRITING OFF OF MATERIAL ASSETS)	5 Y.	
178.	ACTS, STATEMENTS OF INFORMATION, INFORMATION AND MEMOS ABOUT	5 Y.	

	INSPECTIONS OF DOCUMENTS ON FINANCIAL-ECONOMIC ACTIVITIES		
179.	SUBSCRIPTION CARDS FOR PROVISION OF SERVICES WITH ATTACHED DOCUMENTS	3 Y. (1)	(1) AFTER EXPIRY OF THE TERM OF SERVICE
180.	RECEIPTS FOR PAYMENT OF FEES AND MONTHLY LISTS	3 Y.	
181.	PACKAGES OF DOCUMENTS ABOUT PARTICIPATING IN THE TENDERS FOR IMPLEMENTATION OF WORKS, PROVISION OF SERVICES AND OBTAINMENT OF THE RIGHT TO LEASE OF IMMOVABLE PROPERTY	5 Y.	
<b>5. BANKING SYSTEM AND CREDITING — SECURITIES — FINANCING</b>			
<b>5.1. BANKING SYSTEM AND CREDITING</b>			
182.	DOCUMENTS REGARDING BANKING ACTIVITIES: REPORTS, STATEMENTS OF INFORMATION, INFORMATION, INDICATORS, ANALYSES:		
	(1) ANNUAL AND COMPRISING LONGER PERIODS	PERM.	
	(2) MONTHLY, QUARTERLY	3 Y.	
183.	REGISTERS OF BANKS AND THE BRANCHES AND REPRESENTATIONS OF FOREIGN BANKS	PERM.	
184.	FILES ON LEGAL AND NATURAL PERSONS PROVIDED WITH SERVICES BY BANKS	5 Y. (1)	(1) AFTER CLOSING THE BANK ACCOUNT
185.	FILES ON ACCEPTANCE, SERVICING AND RETURN OF DEPOSITS BY BANKS	PERM. (1)	(1) AFTER CLOSING THE ACCOUNT, ON PAPER CARRIER AND/OR LASER DISC
186.	PRUDENTIAL ECONOMIC STANDARDS OF BANKS	3 Y.	
187.	AGREEMENTS ENTERED BY BANKS	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE AGREEMENT
188.	DECISIONS, RATIONALE, MEMOS AND OTHER DOCUMENTS REGARDING OPENING OF THE BRANCHES OF BANKS	PERM.	
189.	MINUTES AND DECISIONS OF THE FOUNDING AND GENERAL MEETINGS OF THE FOUNDERS, SHAREHOLDERS AND STOCKHOLDERS OF BANKS (ORGANISATIONS EXTENDING LOANS), WITH ATTACHED DOCUMENTS (MEMOS, STATEMENTS OF INFORMATION, BUSINESS CORRESPONDENCE)	PERM.	

190.	CONTRACTS, OPINIONS, STATEMENTS OF INFORMATION AND OTHER DOCUMENTS ON JOINT INTRODUCTION OF STATUTORY CAPITAL WITH OTHER ORGANISATIONS	PERM.	
191.	CONTRACTS AND AGREEMENTS ON INTER-BANK COOPERATION WITH FOREIGN STATES	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE AGREEMENT OR CONTRACT
192.	REGISTERS FOR PERMITTING THE ISSUANCE OF CURRENCY (AMD) IN THE REPUBLIC OF ARMENIA	PERM.	
193.	STATEMENTS OF INFORMATION, INFORMATION, REPORTS ON THE MOVEMENT OF MONEY RESERVES	5 Y.	
194.	DOCUMENTS ON ISSUING CURRENCY — AMD (BANKNOTES, COINS, INCLUDING COMMEMORATIVE COINS), PLACING THEM INTO CIRCULATION, RECALLING THEM, REMOVING THEM FROM CIRCULATION OR DESTROYING THEM AS PRESCRIBED	PERM.	
195.	OPINIONS ON AND RECORDS OF EXPERT EXAMINATION OF DECREPIT BANKNOTES THAT ARE USELESS FOR CIRCULATION	5 Y.	
196.	DOCUMENTS ON DETECTING FAKE MONETARY SYMBOLS (LIST OF SUSPICIOUS BANKNOTES, WARRANTS, OPINIONS ON AND RECORDS OF EXPERT EXAMINATION, BUSINESS CORRESPONDENCE)	50 Y.	
197.	CONTRACTS REGARDING THE REGULATION OF MISCALCULATIONS DETECTED DURING REPEATED RECORD OF CASH	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE CONTRACT
198.	CONTRACTS AND AGREEMENTS ON BANK ACCOUNTS AND THE PROVISION OF PAYMENT AND SETTLEMENT SERVICES — WITH AMENDMENTS AND SUPPLEMENTS; INFORMATION, OTHER DOCUMENTS	5 Y. (1)	(1) AFTER EXPIRY OF THE TERM OF SERVICE
199.	OPINIONS, STATEMENTS OF INFORMATION, BUSINESS CORRESPONDENCE REGARDING THE RETURN OF ASSETS, SHARES AND STOCKS INVESTED IN THE STATUTORY CAPITAL	PERM.	
200.	CORRESPONDENT BANK ACCOUNTS	5 Y. (1) (1)	AFTER CLOSING THE ACCOUNT
201.	LISTS OF PARTICIPANTS ENTITLED TO DIVIDENDS, PARTICIPATION IN THE GENERAL MEETING AND THE REQUEST TO WITHDRAW PARTICIPATION FROM THE BANK	PERM.	



202.	REGISTRY OF PARTICIPANTS OF THE BANK	PERM.	
203.	BALANCE AND OUT-OF-BALANCE SUMMARY FILES	5 Y.	
204.	MONETARY-CREDIT POLICY MONITORING (FORECASTING INDICATORS OF THE FINANCIAL MARKET)	5 Y.	
205.	RECIPROCAL BANK MESSAGES	5 Y.	
206.	DECISIONS, STATEMENTS OF INFORMATION, OTHER DOCUMENTS ON ORGANISING AND HOLDING AUCTIONS OF PLEDGED MOVABLE AND IMMOVABLE PROPERTIES	10 Y.	
207.	STATEMENTS OF THE DAILY BALANCE OF THE CASH REGISTER AND OF THE CORRESPONDENT ACCOUNTS OF INDIVIDUALS AND BANKS	5 Y.	
208.	APPLICATIONS AND CONTRACTS REGARDING IMPLEMENTATION OF OPERATIONS IN THE FINANCIAL MARKET	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE CONTRACT
209.	STATEMENTS OF INFORMATION, FILES, OTHER DOCUMENTS RELATED TO DETERMINING THE POWERS FOR PERFORMING MONETARY-CALCULATION FUNCTIONS FOR OPENING OR CLOSING BANK ACCOUNTS	5 Y.	
210.	REGISTRY BOOKS FOR FOREIGN EXCHANGE	5 Y.	
211.	STATEMENTS OF INFORMATION ON SETTING THE ESTIMATED EXCHANGE RATES:		
	(1) OF THE CENTRAL BANK	PERM.	
	(2) OF OTHER BANKS	5 Y.	
212.	WEEKLY REPORTS ON THE AMOUNTS OF THE DAILY AND WEEKLY TRANSACTIONS MADE AT EXCHANGE POINTS DURING THE DAY AND THE TRADE OF FOREIGN CURRENCY WITH RESPECT TO DETERMINED EXCHANGE RATES, BROKEN DOWN TO DAYS	1 Y.	
213.	REGISTRY BOOKS FOR ALL OPERATIONS CARRIED OUT AT EXCHANGE POINTS — ON PAPER CARRIER AND/OR ELECTRONICALLY	3 Y. (1)	(1) REGISTER AFTER IT IS COMPLETELY FILLED OUT
214.	SUMMARY STATEMENTS OF INFORMATION ON MONEY CIRCULATION	5 Y.	
215.	CASH DESK ENTRY AND EXIT ORDERS, CASH DESK REGISTERS	5 Y.	

216.	BOOKS FOR RECORD-REGISTRATION OF PRECIOUS METALS, TRANSFER AND ACCEPTANCE ACTS	PERM.	
217.	CASES OF CREDITING OF LEGAL AND NATURAL PERSON, WITH ATTACHED DOCUMENTS	5 Y.	(1) AFTER COMPLETION OF THE TRANSACTION
218.	REGISTERS OF LOAN AGREEMENTS	5 Y.	
219.	LOAN AGREEMENTS	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE AGREEMENT
220.	RECONCILIATION AGREEMENTS OF LENDING AND BORROWING ORGANISATIONS	5 Y.	
221.	DECISIONS, BULLETINS, PETITIONS, CALCULATIONS OF EXPENDITURES, OPINIONS, OTHER DOCUMENTS REGARDING PROVIDING LOANS FOR PROGRAMMES INVOLVING ALL DIRECTIONS	5 Y.	
222.	REJECTED LOAN APPLICATIONS, WITH ATTACHED DOCUMENTS	1 Y. (1)	(1) UPON ADOPTION OF THE DECISION
223.	LOAN INFORMATION, DATA — ON PAPER CARRIER AND/OR ELECTRONICALLY	5 Y. (1)	(1) AFTER INCLUDING IN THE LOAN REPORT AS PRESCRIBED
224.	CONTRACTS, AGREEMENTS, OTHER DOCUMENTS ON PROVISION OF LOAN INFORMATION, DATA, RECEIPT OF LOAN REPORTS	5 Y. (1)	(1) AFTER TERMINATION OF OPERATIONS
225.	LISTS OF LOAN INFORMATION:		
	(1) AT THE SITE OF DRAWING UP AND ACCEPTANCE	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL REPLACED WITH A NEW ONE	
226.	INDIVIDUAL FILES FOR RECORDING OF FEES — IN PAWN SHOPS, PLEDGE TICKETS	5 Y. (1)	(1) AFTER THE FILE IS CLOSED
227.	REGISTERS FOR RETURNABLE PROPERTY	5 Y.	
228.	RECEIPTS ON ACCEPTANCE OF PROPERTY FOR CUSTODY	5 Y. (1)	(1) AFTER TERMINATION
<b>5.2. REGULATION OF THE SECURITIES MARKET</b>			
229.	UNIFIED STATE REGISTERS OF SECURITIES CIRCULATING IN THE REPUBLIC OF ARMENIA (TRADE REGISTERS)	PERM.	
230.	SECURITIES TRADE CONTRACTS (TRANSACTIONS)	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE CONTRACT (TRANSACTION)
231.	UNIFIED REGISTERS ON FINANCIAL TRANSACTIONS WITH DERIVATIVES	PERM.	

232.	REGISTERS ON INFORMATION REGARDING TRANSACTIONS CONCLUDED WITH SECURITIES	5 Y. (1)	(1) AFTER THE LAST REGISTRATION OF INFORMATION
233.	RECORD BOOKS FOR REGISTRATION OF MONETARY OPERATIONS	5 Y.	
234.	DOCUMENTS REGARDING MONETARY OPERATIONS — REPORTS, STATISTICAL INFORMATION, DIGESTS	5 Y.	
235.	REGISTERS FOR THE PROVISION OF INVESTMENT SERVICES REGARDING RECEIVED AND COMPLETED ASSIGNMENTS	5 Y.	
236.	RECORD BOOKS FOR REGISTERING INVESTMENT SERVICE PROVIDERS, FIXED ASSETS OF CLIENTS	5 Y.	
237.	ACTS, OPINIONS ON INSPECTIONS OF MONETARY OPERATIONS, ASSIGNMENTS REGARDING ELIMINATION OF VIOLATIONS	5 Y. (1)	(1) AFTER THE LAST INSPECTION
238.	DOCUMENTS REGARDING STOCK EXCHANGE TRANSACTIONS	3 Y. (1)	(1) AFTER COMPLETION OF THE TRANSACTION
239.	LIST OF INSIDERS (PERSONS POSSESSING INSIDE INFORMATION)	5 Y. (1)	(1) AFTER THE LAST REGISTRATION ON THE LIST
240.	LISTS OF OWNERS (NOMINAL OWNERS) OF SECURITIES ISSUED BY THE ISSUER OF THE CENTRAL DEPOSITARY	PERM.	
241.	CENTRALISED REGISTRY OF THE CENTRAL DEPOSITARY	PERM.	
242.	BUSINESS PLAN	3 Y. (1)	(1) AFTER APPROVAL OF THE SUCCEEDING THREE-YEAR PLAN
243.	RECORD BOOKS FOR REGISTERING PAYMENT AND SETTLEMENT SERVICES	5 Y.	
244.	PAYMENT AND SETTLEMENT DOCUMENTS, INFORMATION REGARDING PAYMENT AND SETTLEMENT SERVICES, INCLUDING ON ELECTRONIC CARRIERS	5 Y.	
<b>5.3. FINANCING</b>			
245.	PROSPECTIVE AND ANNUAL FINANCIAL (FINANCING AND LOAN) PROGRAMMES:		
	(1) AT THE SITE OF DRAWING UP AND APPROVAL	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
246.	DOCUMENTS REGARDING CURRENT FINANCING AND LENDING	5 Y.	

247.	REPORTS ON THE COMPLETION OF FINANCING AND LENDING PROGRAMMES:		
	(1) ANNUAL AND COMPRISING LONGER PERIODS - AT THE SITE OF DRAWING UP - WITHIN OTHER ORGANISATIONS	PERM. UNTIL NECESSARY	
	(2) INTERIM	5 Y.	
248.	ANNUAL BUDGETS OF PUBLIC ADMINISTRATION BODIES AND LOCAL SELF-GOVERNMENT BODIES:		
	(1) AT THE SITE OF DRAWING UP AND APPROVAL	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
249.	REQUESTS, STATEMENTS OF INFORMATION, CALCULATIONS, RATIONALES AND OTHER DOCUMENTS ON THE PREPARATION AND IMPLEMENTATION OF MID-TERM EXPENDITURE PROGRAMMES	5 Y.	
250.	ACTS, MEMOS, OTHER DOCUMENTS REGARDING FINANCIAL INTEGRITY	5 Y.	
251.	LOAN, GRANT AGREEMENTS, CONTRACTS, MEMORANDA REGARDING INTER-GOVERNMENTAL INTERNATIONAL FINANCIAL COOPERATION AND THE RELATIONS PERTAINING THERETO	PERM.	
252.	PRELIMINARY CONTRACTS FOR CONCLUSION OF AN INTERNATIONAL TREATY ENVISAGING FINANCIAL OBLIGATIONS	5 Y. (1)	(1) AFTER CONCLUSION OF THE INTERNATIONAL TREATY
253.	FINANCIAL-ECONOMIC AND CONJUNCTION THEORIES:		
	(1) AT THE PLACES OF DRAWING UP	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
254.	PRUDENTIAL ECONOMIC STANDARDS OF FINANCIAL SAFETY, THEIR CALCULATIONS	5 Y.	
255.	FINANCING CAPS, CALCULATIONS, REQUESTS, STATEMENTS OF INFORMATION, BUSINESS CORRESPONDENCE INVOLVING ALL ASPECTS OF ACTIVITIES	5 Y.	
256.	REGISTRY OF FINANCIAL GROUPS OF ORGANISATIONS	PERM.	
257.	ANALYSES, STATEMENTS OF INFORMATION, CALCULATIONS AND OTHER DOCUMENTS	5 Y.	

	REGARDING THE GENERATION AND ALLOCATION OF WORKING CAPITAL		
258.	ACTS REGARDING AMORTISATION DEDUCTIONS, BANK STATEMENTS, BULLETINS, CALCULATIONS, OTHER DOCUMENTS	5 Y.	
259.	RECORD BOOK FOR REGISTERING MONETARY OBLIGATIONS SUBJECT TO UNACCEPTED CHARGING	5 Y. (1)	(1) AFTER THE RECORD BOOK IS FILLED OUT
260.	DOCUMENTS REGARDING ACCOUNTS NOT PAID TO BANKS AND REJECTION OF PAYMENT OF ACCOUNTS BY BANKS	5 Y.	
261.	URGENT FINANCIAL REPORTS, MESSAGES, QUICK SUMMARIES	1 Y.	
<b>5.4. DOCUMENTS ON INSURANCE</b>			
262.	INSURANCE CONTRACTS	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE CONTRACT
263.	RECORD BOOKS FOR REGISTERING THE FORMS OF INSURANCE CERTIFICATES	PERM.	
	RECORD BOOKS FOR REGISTERING INSURANCE AGENTS	PERM.	
<b>6. COURT CASES (1), DOCUMENTS FOR REGISTRATION</b>			(1) JUDGMENTS, CRIMINAL JUDGMENTS AND DECISIONS FOR ALL TERMLESS COURT CASES FOR PERMANENT CUSTODY — PERM.
<b>6.1. CIVIL COURT CASES INVOLVING CLAIMS ON PROPERTY RIGHTS AND PERSONAL NON-PROPERTY RIGHTS</b>			
265.	COURT CASES REGARDING PROPERTY LEGAL RELATIONS	PERM.	
266.	COURT CASES REGARDING THE LEGAL RELATIONS PERTAINING TO TRANSACTIONS	5 Y.	
267.	COURT CASES ON LEGAL RELATIONS PERTAINING TO OBLIGATIONS	5 Y.	
268.	COURT CASES REGARDING PERSONAL NON-PROPERTY LEGAL RELATIONS	PERM.	
269.	COURT CASES REGARDING LEGAL RELATIONS PERTAINING TO INTELLECTUAL PROPERTY	PERM.	
270.	COURT CASES ON LEGAL RELATIONS PERTAINING TO INHERITANCE	PERM.	
271.	COURT CASES ON LEGAL RELATIONS PERTAINING TO BANKRUPTCY	5 Y.	

272.	COURT CASES INVOLVING SPECIAL PROCEEDINGS	25 Y.	
273.	COURT CASES INVOLVING SPECIAL ADVERSARY PROCEEDINGS	25 Y.	
274.	CASES INVOLVING CLAIMS LEFT WITHOUT EXAMINATION	5 Y.	
275.	DISMISSED CASES (PROCEEDINGS)	5 Y.	
<b>6.2. COURT CASES INVOLVING CLAIMS ON FAMILY RIGHTS</b>			
276.	COURT CASES ON LEGAL RELATIONS PERTAINING TO THE RIGHTS AND OBLIGATIONS OF SPOUSES	5 Y.	
277.	COURT CASES ON LEGAL RELATIONS PERTAINING TO THE RIGHTS OF PARENTS AND CHILDREN	25 Y.	
278.	COURT CASES ON LEGAL RELATIONS PERTAINING TO TERMINATION OF MARRIAGE	5 Y.	
279.	COURT CASES ON LEGAL RELATIONS PERTAINING TO ALIMONY OBLIGATIONS	5 Y.	
280.	COURT CASES ON LEGAL RELATIONS PERTAINING TO ADOPTION	PERM.	
<b>6.3. COURT CASES INVOLVING CLAIMS ON EMPLOYMENT RIGHTS</b>			
281.	COURT CASES ON LEGAL RELATIONS PERTAINING TO INDIVIDUAL AND COLLECTIVE EMPLOYMENT RIGHTS	5 Y.	
282.	COURT CASES ON LEGAL RELATIONS PERTAINING TO STRIKES	5 Y.	
283.	COURT CASES ON LEGAL RELATIONS PERTAINING TO COMPENSATION FOR ENFORCED IDLENESS	5 Y.	
<b>6.4. COURT CASES INVOLVING CLAIMS ON RIGHTS TO LAND</b>			
284.	COURT CASES ON LEGAL RELATIONS PERTAINING TO PROPERTY RIGHTS OVER A LAND PLOT	PERM.	
285.	COURT CASES ON LEGAL RELATIONS PERTAINING TO ALIENATION OF LAND PLOTS OWNED BY THE STATE AND COMMUNITY	PERM.	
<b>6.5. COURT CASES REGARDING ADMINISTRATIVE LEGAL RELATIONS</b>			
286.	COURT CASES ON LEGAL RELATIONS PERTAINING TO SUBJECTING TO ADMINISTRATIVE LIABILITY	5 Y.	

287.	COURT CASES ON LEGAL RELATIONS PERTAINING TO DECLARING THE ACTS OF STATE BODIES, LOCAL SELF-GOVERNMENT BODIES AND THEIR OFFICIALS AS INVALID	5 Y.	
288.	COURT CASES ON LEGAL RELATIONS PERTAINING TO DISPUTING THE ACTIONS OF STATE BODIES, LOCAL SELF-GOVERNMENT BODIES AND THEIR OFFICIALS	5 Y.	
289.	COURT CASES ON LEGAL RELATIONS PERTAINING TO FORFEITURE APPLIED TO A NATURAL OR LEGAL PERSON BASED ON AN ADMINISTRATIVE ACT:		
	(1) PAYMENT ORDERS	5 Y. (1) (1)	(1) PAYMENT ORDERS ISSUED BY THE ADMINISTRATIVE COURT SHALL BE IMMEDIATELY DESTROYED AFTER THIS LIST IS ESTABLISHED.
	(2) OTHER CASES	5 Y.	
290.	COURT CASES ON LEGAL RELATIONS PERTAINING TO UNDERGOING OR IMPLEMENTING STATE, COMMUNITY OR ALTERNATIVE SERVICE	5 Y.	
291.	COURT CASES ON LEGAL RELATIONS PERTAINING TO DISPUTES RELATED TO ISSUES OF JURISDICTION BETWEEN ADMINISTRATIVE BODIES	5 Y.	
292.	COURT CASES ON LEGAL RELATIONS PERTAINING TO SUSPENSION OR TERMINATION OF THE ACTIVITIES OF NON-GOVERNMENTAL ORGANISATIONS AND OTHER ASSOCIATIONS	5 Y.	
293.	COURT CASES ON LEGAL RELATIONS PERTAINING TO PROTECTION OF SUFFRAGE	5 Y.	
294.	COURT CASES ON LEGAL RELATIONS PERTAINING TO LIABILITY FOR DAMAGE CAUSED BY ADMINISTRATION	5 Y.	
<b>6.6. COURT CASES ON CRIMINAL AND CRIMINAL LAW RELATIONS</b>			
295.	CRIMES AGAINST THE PERSON:		
	(1) CRIMES OF MINOR GRAVITY	5 Y.	
	(2) CRIMES OF MEDIUM GRAVITY	10 Y.	
	(3) GRAVE CRIMES	15 Y.	
	(4) PARTICULARLY GRAVE CRIMES	PERM.	

296.	CRIMES AGAINST PROPERTY, ECONOMY AND ECONOMIC ACTIVITIES:		
	(1) CRIMES OF MINOR GRAVITY	5 Y.	
	(2) CRIMES OF MEDIUM GRAVITY	10 Y.	
	(3) GRAVE CRIMES	15 Y.	
	(4) PARTICULARLY GRAVE CRIMES	20 Y.	
297.	CRIMES AGAINST PUBLIC SAFETY, COMPUTER INFORMATION SECURITY, PUBLIC ORDER AND MORALITY, HEALTH OF THE POPULATION:		
	(1) CRIMES OF MINOR GRAVITY	5 Y.	
	(2) CRIMES OF MEDIUM GRAVITY	5 Y.	
	(3) GRAVE CRIMES	15 Y.	
	(4) PARTICULARLY GRAVE CRIMES	20 Y.	
298.	CRIMES AGAINST ENVIRONMENTAL SAFETY:		
	(1) CRIMES OF MINOR GRAVITY	5 Y.	
	(2) CRIMES OF MEDIUM GRAVITY	5 Y.	
	(3) GRAVE CRIMES	10 Y.	
	(4) PARTICULARLY GRAVE CRIMES	15 Y.	
299.	CRIMES AGAINST STATE AUTHORITIES:		
	(1) CRIMES OF MINOR GRAVITY	5 Y.	
	(2) CRIMES OF MEDIUM GRAVITY	5 Y.	
	(3) GRAVE CRIMES	15 Y.	
	(4) PARTICULARLY GRAVE CRIMES	PERM.	
300.	CRIMES AGAINST THE ORDER OF MILITARY SERVICE:		
	(1) CRIMES OF MINOR GRAVITY	5 Y.	
	(2) CRIMES OF MEDIUM GRAVITY	5 Y.	
	(3) GRAVE CRIMES	15 Y.	
	(4) PARTICULARLY GRAVE CRIMES	20 Y.	
301.	CRIMES AGAINST PEACE AND HUMAN SAFETY		
	(1) CRIMES OF MEDIUM GRAVITY	10 Y.	
	(2) GRAVE CRIMES	15 Y.	
	(3) PARTICULARLY GRAVE CRIMES	PERM.	
302.	CASES ON EXEMPTING FROM CRIMINAL LIABILITY AND SUBJECTING TO ADMINISTRATIVE LIABILITY	5 Y.	



303.	CASES ON CONDITIONAL EARLY RELEASE FROM PUNISHMENT AND REPLACING PUNISHMENT WITH A Milder FORM OF PUNISHMENT	5 Y.	
304.	CASES ON APPLYING COMPULSORY MEDICAL MEASURES FOR CHRONIC ALCOHOLIC OR DRUG ADDICTS, PERSONS DECLARED AS INSANE WHO HAVE COMMITTED A CRIME	5 Y.	
305.	CASES ON REDUCING THE PROBATION PERIOD OF CONDITIONALLY CONVICTED PERSONS	5 Y.	
306.	CASES ON CANCELLING A CONVICTION	5 Y.	
307.	CASES ON EXEMPTING FROM SERVING THE PUNISHMENT	5 Y.	
308.	CASES ON CHANGING THE TYPE OF PUNISHMENT FOR PERSONS SUBJECTED TO PENALTY	5 Y.	
309.	CASES ON APPLYING COMPULSORY MEDICAL MEASURES TO A PERSON	10 Y.	
310.	TERMINATED CRIMINAL CASES, CASES ON REJECTING INSTITUTION OF A CRIMINAL CASE BASED ON MATERIALS AND SUPERVISION PROCEEDINGS INSTITUTED:		
	(1) WITH RESPECT TO CRIMES OF MINOR GRAVITY	5 Y.	
	(2) WITH RESPECT TO CRIMES OF MEDIUM GRAVITY	10 Y.	
	(3) WITH RESPECT TO GRAVE CRIMES	15 Y.	
	(4) WITH RSEPECT TO PARTICULARLY GRAVE CRIMES	PERM.	
311.	CONTROL PROCEEDINGS BASED ON APPLICATIONS	5 Y.	
312.	SUPERVISION PROCEEDINGS BASED ON COMPLAINTS WITH REGARD TO THE REPRESSED	PERM.	
313.	APPEALS AND CASSATION APPEALS, STATEMENTS OF CLAIM, DECISIONS AND MOTIONS SENT BY PROSECUTION BODIES AS A NOTIFICATION	5 Y. (1)	(1) THERE ARE OTHER TERMS OF CUSTODY WITHIN PROSECUTION BODIES.
314.	CRIMINAL JUDGMENTS ON COURT CASES, COURT JUDGMENTS, PROCEDURAL DECISIONS, FINAL DECISIONS	PERM. (1)	(1) THE FILES OF WHICH ARE KEPT FOR OTHER PERIODS SPECIFIED IN THIS LIST.

<b>6.7. DOCUMENTS ON COMPULSORY ENFORCEMENT OF JUDICIAL ACTS</b>			
315.	ENFORCEMENT PROCEEDINGS:		
	(1) COMPLETED	7 Y.	
	(2) INVOLVING AN AMOUNT OF UP TO AMD 100.000, SUBJECT TO LEVYING	3 Y.	
316.	ENFORCEMENT PROCEEDINGS:		
	(1) DISMISSED	5 Y.	
	(2) INVOLVING AN AMOUNT OF UP TO AMD 100.000, SUBJECT TO LEVYING	1 Y.	
317.	DOCUMENTS RELATED TO COMPULSORY AUCTIONS (COMPULSORY ELECTRONIC AUCTIONS)	7 Y.	
<b>6.8. DOCUMENTS ON PENITENTIARY SERVICE</b>			
318.	MATERIALS ON CONDITIONAL EARLY RELEASE FROM PUNISHMENT AND ON REPLACING THE UNSERVED PART OF THE PUNISHMENT WITH A Milder TYPE OF PUNISHMENT	5 Y.	
319.	LISTS AND FOLDERS OF PERSONAL FILES OF CONVICTS RELEASED FROM PUNISHMENT OR DETAINED PERSONS	PERM.	
320.	PERSONAL FILES OF CONVICTS RELEASED FROM PUNISHMENT OR DETAINED PERSONS	2 Y.	
321.	PERSONAL FILES OF CONVICTS AND DETAINED PERSONS WHO DIED AT PENITENTIARY INSTITUTIONS	75 Y.	
322.	MATERIALS OF THE DISTRIBUTION COMMISSION OPERATING WITHIN THE CENTRAL BODY OF THE PENITENTIARY SERVICE	3 Y.	
323.	BOOKS FOR RECORD-REGISTRATION AND REGISTRATION OF ACTIVITIES OF THE PENITENTIARY SERVICE	UNTIL NECESSARY	
324.	DOCUMENTS CONDITIONED BY THE PECULIARITIES OF THE ACTIVITIES OF THE PENITENTIARY SERVICE	3 Y.	
325.	MATERIALS FOR OFFICIAL INVESTIGATION	5 Y.	
326.	JUDICIAL ACTS AND OTHER PROCEDURAL DOCUMENTS CONDITIONED BY THE PECULIARITIES OF THE PENITENTIARY SERVICE OR SERVING OF THE PUNISHMENT	UNTIL NECESSARY	

<b>6.9. REGISTERS, BOOKS FOR RECORD-REGISTRATION, REGISTRATION OF COURT CASES, OFFENCES</b>			
327.	REGISTERS OF REPORTS ON CRIMES, ADMINISTRATIVE OFFENCES AND ACCIDENTS	5 Y.	
328.	REGISTERS FOR RECORD-REGISTRATION OF DECISIONS ON REJECTING INSTITUTION OF PROCEEDINGS FOR ADMINISTRATIVE OFFENCES AND ON DISMISSING INSTITUTED PROCEEDINGS	5 Y.	
329.	SEWN BOOKS OF RECEIPTS AND NOTICES	5 Y.	
330.	REGISTERS FOR RECORD-REGISTRATION OF COURT CASES EXAMINED BY COURTS	10 Y.	
331.	BOOKS FOR RECORD-REGISTRATION OF DOCUMENTS, APPLICATIONS, CASES AND MATERIALS UNDER SUPERVISION	5 Y.	
332.	BOOKS FOR RECORD-REGISTRATION OF WRITS OF EXECUTION	10 Y.	
333.	BOOKS FOR RECORD-REGISTRATION OF CIVIL AND CRIMINAL CASES INSPECTED THROUGH A SUPERVISION PROCEDURE	10 Y.	
334.	BOOKS FOR RECORD-REGISTRATION OF DECISIONS ON REJECTING INSTITUTION OF A CRIMINAL CASE	5 Y.	
335.	REGISTERS OF EXPERT OPINIONS	5 Y.	
336.	BOOKS FOR RECORD-REGISTRATION OF APPLICATIONS ON CRIMES	5 Y.	
337.	BOOKS FOR RECORD-REGISTRATION OF CRIMINAL CASES	PERM.	
338.	BOOKS FOR RECORD-REGISTRATION OF CRIMINAL CASES FORWARDED TO COURT	25 Y.	
339.	DATA, INFORMATION ABOUT COURT STATISTICS SUBJECT TO MANDATORY PUBLICATION:		
	(1) AT THE SITE OF DRAWING UP	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	U.N.L.N.	
<b>7. CIVIL STATUS ACTS REGISTRATION</b>			
340.	FIRST COPIES (ACT BOOKS) OF BOOKS OF STATE REGISTRATION OF CIVIL STATUS ACTS (BIRTH, MARRIAGE, DIVORCE, ADOPTION, PATERNITY DETERMINATION, CHANGE OF NAME, DEATH) — COMPILED SEPARATELY FOR EACH TYPE	PERM.	

341.	BOOKS FOR REGISTRATION OF APPLICATIONS FOR REGISTERING CIVIL STATUS ACTS (BIRTH, MARRIAGE, DIVORCE, ADOPTION, PATERNITY DETERMINATION, CHANGE OF NAME, DEATH) AND ISSUANCE OF RELEVANT CERTIFICATES	PERM.	
342.	DOCUMENTS SUBMITTED FOR STATE REGISTRATION OF CIVIL STATUS ACTS	75 Y.	
343.	DOCUMENTS FOR REGISTERING THE BIRTH OF A FOUND CHILD OR A CHILD DELIVERED NOT IN A MEDICAL INSTITUTION	75 Y.	
344.	DOCUMENTS SUBMITTED FOR RECOVERY OF CIVIL STATUS ACTS	75 Y.	
345.	CASES ON RESTORING CIVIL STATUS ACTS, COURT JUDGMENTS HAVING ENTERED INTO LEGAL FORCE	75 Y.	
346.	BOOK FOR RECORDING NOTES ON RESTORING A CIVIL STATUS ACT (BIRTH)	100 Y.	
347.	APPLICATIONS OF SPOUSES FOR RESTORING THE MARRIAGE, WITH RESPECT TO THE APPEARANCE OF THE SPOUSE PREVIOUSLY DECLARED BY THE COURT AS MISSING	20 Y.	
348.	FILES ON MAKING SUPPLEMENTS, AMENDMENTS TO THE RECORDS ON CIVIL STATUS ACTS, COURT JUDGMENTS HAVING ENTERED INTO LEGAL FORCE	50 Y.	
349.	COURT JUDGMENTS HAVING ENTERED INTO LEGAL FORCE IN REGARD TO ANNULING THE FIRST OR RECOVERED NOTES OF CIVIL STATUS ACTS	75 Y.	
350.	BOOK FOR RECORD-REGISTRATION OF THE USE AND RECEIPT OF CERTIFICATES, FORMS OF CIVIL STATUS ACTS	100 Y.	
351.	REGISTERS AND CARDS ATTACHED TO REGISTRATIONS OF CIVIL STATUS ACTS, IN ALPHABETICAL ORDER	100 Y.	
352.	BOOKS FOR RECORD-REGISTRATION OF THE PASSPORTS OF THE DECEASED	50 Y.	
353.	LISTS OF THE PASSPORTS OF THE DECEASED FOR SUBMITTING TO THE POLICE OF THE REPUBLIC OF ARMENIA	25 Y.	

354.	BOOKS FOR RECORD-REGISTRATION OF APPLICATIONS ON MAKING REGISTRATIONS OF CIVIL STATUS ACTS	75 Y.	
355.	NOTIFICATIONS, STATEMENTS OF INFORMATION, REPORTS ON REGISTRATIONS OF, SUPPLEMENTS AND AMENDMENTS TO CIVIL STATUS ACTS AND RECOVERED NOTES	20 Y.	
356.	DOCUMENTS ON BUSINESS CORRESPONDENCE RELATED TO STATE REGISTRATIONS OF CIVIL STATUS ACTS	10 Y.	
<b>8. NOTARY OPERATIONS</b>			
357.	REGISTERS ON NOTARY CASES	PERM.	
358.	INHERITANCE CASES COMPLETED THROUGH PROCEEDINGS	PERM.	
359.	BOOK FOR RECORD-REGISTRATION AND REGISTRATION OF INHERITANCE CASES	PERM.	
360.	BOOKS OF INHERITANCE CASES IN ALPHABETICAL ORDER	PERM.	
361.	BOOKS FOR RECORD-REGISTRATION OF WILLS IN ALPHABETICAL ORDER	PERM.	
362.	BOOK FOR RECORD-REGISTRATION OF ASSETS KEPT BY A NOTARY PUBLIC	PERM.	
363.	CASES ON CERTIFICATION OF TRANSACTIONS FOR ALIENATION OF IMMOVABLE PROPERTY AND MOVABLE PROPERTY OF CULTURAL SIGNIFICANCE	PERM.	
364.	CASES OF CERTIFICATION OF TRANSACTIONS FOR ALIENATION OF OTHER PROPERTY	5 Y.	
365.	CASES ON CERTIFICATION OF POWERS OF ATTORNEY, AGREEMENTS, CONTRACTS	5 Y. (1)	(1) UPON EXPIRY OF THE TERMS SPECIFIED IN DOCUMENTS
366.	CASES ON CERTIFICATION OF TRANSACTIONS REGARDING THE LEASE, PLEDGE, USE OF PROPERTY OR TRANSFER TO TRUST MANAGEMENT	5 Y. (1)	(1) UPON EXPIRY OF THE TERMS SPECIFIED IN DOCUMENTS
367.	CASES OF CERTIFYING THE AUTHENTICITY OF COPIES OR THEIR EXTRACTS, THE SIGNATURES ON THE DOCUMENTS, TRANSLATIONS	5 Y.	
368.	CASES ON CONFIRMING THE FACT THAT A CITIZEN IS ALIVE OR IS LOCATED IN A CERTAIN PLACE, CONFIRMING THE IDENTITY OF THE PERSON OR CITIZEN PORTRAYED IN THE PHOTO	5 Y.	

369.	DOCUMENTS REGARDING OTHER NOTARY OPERATIONS PROVIDED FOR BY LAW	5 Y.	
370.	DOCUMENTS ON REJECTING TO PERFORM NOTARY OPERATIONS	5 Y.	
<b>9. CUSTOMS SECTOR AND TAX SERVICE</b>			
<b>9.1. CUSTOMS SECTOR</b>			
371.	ELECTRONIC REGISTRIES ON PERSONS CARRYING OUT ACTIVITIES IN THE CUSTOMS SECTOR — CUSTOMS REPRESENTATIVES, CUSTOMS TRANSPORTERS, HOLDERS OF WAREHOUSES FOR TEMPORARY STORAGE, HOLDERS OF CUSTOMS WAREHOUSES, HOLDERS OF FREE WAREHOUSES AND HOLDERS OF DUTY FREE SHOPS, AS WELL AS AUTHORISED ECONOMIC OPERATORS	PERM.	
372.	COPIES OF THE CERTIFICATES FOR RECORD-REGISTRATION IN THE REGISTRIES OF PERSONS CARRYING OUT ACTIVITIES IN THE CUSTOMS SECTOR — CUSTOMS REPRESENTATIVES, CUSTOMS TRANSPORTERS, HOLDERS OF WAREHOUSES FOR TEMPORARY STORAGE, HOLDERS OF CUSTOMS WAREHOUSES, HOLDERS OF FREE WAREHOUSES AND HOLDERS OF DUTY FREE SHOPS, AS WELL AS AUTHORISED ECONOMIC OPERATORS	PERM. (1)	(1) THEY SHALL BE DESTROYED BEFORE REMOVING FROM THE REGISTRY, AFTER BEING REMOVED FROM THE REGISTRY.
373.	APPLICATIONS AND OTHER ATTACHED DOCUMENTS (COPIES ALONG WITH VERIFIED ORIGINALS), INCLUDING THE DOCUMENTS ON PAYMENT OF CUSTOMS DUTY AND TAX, IN REGARD TO RECORD-REGISTRATION OF PERSONS CARRYING OUT ACTIVITIES IN THE CUSTOMS SECTOR — CUSTOMS REPRESENTATIVES, CUSTOMS TRANSPORTERS, HOLDERS OF WAREHOUSES FOR TEMPORARY STORAGE, HOLDERS OF CUSTOMS WAREHOUSES, HOLDERS OF FREE WAREHOUSES AND HOLDERS OF DUTY FREE SHOPS, AS WELL AS AUTHORISED ECONOMIC OPERATORS IN THE REGISTRIES	PERM. (1)	(1) UNTIL REMOVED FROM THE REGISTRY; SHALL BE DESTROYED ONCE REMOVED FROM THE REGISTRY.
374.	DOCUMENTS ON REMOVING PERSONS CARRYING OUT ACTIVITIES IN THE CUSTOMS SECTOR — CUSTOMS REPRESENTATIVES, CUSTOMS TRANSPORTERS, HOLDERS OF WAREHOUSES FOR TEMPORARY STORAGE,	PERM. (1)	(1) THEY SHALL BE DESTROYED BEFORE REMOVING FROM THE REGISTRY, AFTER BEING REMOVED FROM THE REGISTRY.

	HOLDERS OF CUSTOMS WAREHOUSES, HOLDERS OF FREE WAREHOUSES AND HOLDERS OF DUTY FREE SHOPS, AS WELL AS AUTHORISED ECONOMIC OPERATORS FROM THE REGISTRIES, WITH REGARD TO TERMINATION OF ACTIVITIES AS A RESULT OF LIQUIDATION OR REORGANISATION		
375.	DOCUMENTS ON RECORD-REGISTERING IN THE REGISTRY OF LEGAL PERSONS CARRYING OUT TRANSPORTATION — APPLICATIONS, INFORMATION ABOUT OTHER DOCUMENTS, COPIES OF REQUIRED DOCUMENTS, AS WELL AS LISTS OF VEHICLES DESIGNED FOR CUSTOMS TRANSPORTATION BELONGING TO THE CUSTOMS TRANSPORTER OR LEASED OR TRANSFERRED FOR USE, AND COPIES OF TECHNICAL DESCRIPTIONS OF THE VEHICLES	5 Y.	
376.	CERTIFICATES OF LEGAL PERSONS RECORD-REGISTERED IN THE REGISTRY OF ORGANISERS OF WAREHOUSES FOR TEMPORARY STORAGE	PERM. (1)	(1) UNTIL REMOVED FROM THE REGISTRY; SHALL BE DESTROYED ONCE REMOVED FROM THE REGISTRY.
377.	REGISTRY OF ORGANISERS OF DUTY FREE SHOPS	PERM.	
378	DOCUMENTS ON ORGANISING DUTY FREE SHOPS	5 Y. (1)	(1) AFTER TERMINATION OF ACTIVITIES
379.	CERTIFICATES OF RECORD-REGISTRATION IN THE REGISTRY OF ORGANISERS OF DUTY FREE SHOPS	PERM. (1)	(1) UNTIL REMOVED FROM THE REGISTRY; SHALL BE DESTROYED ONCE REMOVED FROM THE REGISTRY.
380.	DECISIONS ON REMOVING FROM THE REGISTRY THE PERSONS CARRYING OUT ACTIVITIES IN THE CUSTOMS SECTOR, DUE TO TERMINATION OF ACTIVITIES AS A RESULT OF LIQUIDATION OR REORGANISATION	5 Y.	
381.	CUSTOMS DOCUMENTS, INCLUDING CUSTOMS DECLARATIONS (ON PAPER CARRIER OR ELECTRONIC) AND OTHER DOCUMENTS, WHICH ARE DRAWN UP EXCLUSIVELY FOR PERFORMING CUSTOMS OPERATIONS AND CUSTOMS CONTROL, AS WELL AS DURING COMPLETION OF CUSTOMS OPERATIONS AND CONDUCT OF CUSTOMS CONTROL AND BASED ON THEIR RESULTS	5 Y.	

382.	DOCUMENTS (COPIES) CONFIRMING THE INFORMATION PRESENTED IN THE CUSTOMS DECLARATIONS	5 Y.	
383.	INTERNATIONAL TREATIES CONCLUDED WITH ONE PARTY OR A THIRD PARTY	PERM.	
384.	DOCUMENTS PROVIDED FOR BY INTERNATIONAL TREATIES ON CUSTOMS REGULATION — ON PAPER CARRIER AND ELECTRONICALLY	5 Y. (1)	(1) AFTER THE END OF THE TRANSACTIONS PROVIDED FOR BY THE TREATY
385.	REPORTS DRAFTED IN LINE WITH THE SYSTEM OF UNIVERSAL ACCOUNTING RULES WITHIN THE SCOPE OF INTERNATIONAL TREATIES	PERM.	
386.	DOCUMENTS ON THE SELECTION OF SAMPLES AND ON OPINIONS FOR EXPERT CUSTOMS EXAMINATION	5 Y.	
387.	CASES ACCEPTED FOR PROCEEDINGS IN THE RESULT OF DETECTION OF CUSTOMS OFFENCES	5 Y.	
388.	CRIMINAL CASES ON SMUGGLING AND CUSTOMS RELATED CASES FORWARDED TO THE COURT	25 Y.	
389.	DECISIONS ON ADMINISTRATIVE ARREST, ON APPLYING FORFEITURE TO A COMMODITY, ON SALE THROUGH AUCTION OR DIRECT SALE, RECORDS, DECISIONS	25 Y.	
390.	DOCUMENTS ON THE ACQUISITION OF EXCISE STAMPS (APPLICATIONS, INVOICES OF APPLICANTS, AS WELL AS COPIES OF CONTRACTS, REPORTS ON USE OF PREVIOUSLY RECEIVED EXCISE STAMPS)	5 Y.	
391.	DOCUMENTS ON THE RETURN OF UNUSED OR DAMAGED EXCISE STAMPS (APPLICATIONS, INVOICES, COPIES OF APPLICATIONS TO OBTAIN EXCISE STAMPS, UNUSED OR DAMAGED EXCISE STAMPS, REPORTS)	5 Y.	
392.	OPINIONS ON REJECTION OF RECORD-REGISTRATION IN THE RELEVANT CUSTOMS REGISTRY OR ISSUANCE OF EXCISE STAMPS	5 Y.	
393.	STATISTICAL DATA, REPORTS, INFORMATION AND SUMMARIES OF THE CUSTOMS SERVICE ON CASES OF INSPECTION OF COMMODITIES IMPORTED AND EXPORTED AND DECLARED UNDER		



	CUSTOMS REGIME FOR INTERNAL CONSUMPTION, THE SPECIFIC WEIGHT FOR DECLARATION:		
	(1) AT THE SITE OF DRAWING UP	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
<b>9.2. TAX SERVICE</b>			
394.	TAX CASES (ALL THE DOCUMENTS EXISTING IN THE TAX CASE)	5 Y. (1)	(1) EXCEPT FOR CASES INVOLVING OBLIGATIONS WITH RESPECT TO TAXES AND SOCIAL PAYMENTS
395.	UNIFIED REGISTRY FOR RECORD-REGISTRATION OF TAXES OF ORGANISATIONS	PERM.	
396.	UNIFIED REGISTRY FOR RECORD-REGISTRATION OF THE TAXES OF NATURAL PERSONS	PERM.	
397.	UNIFIED REGISTRY FOR RECORD-REGISTRATION OF THE TAXES OF INDIVIDUAL ENTREPRENEURS	PERM.	
<b>10. INTERNATIONAL RELATIONS</b>			
398.	BUSINESS CORRESPONDENCE FOR ORGANISING AND HOLDING THE VISITS, HIGH-LEVEL MEETINGS, SOLEMN RECEPTIONS, INTERSTATE VISITS OF THE HEADS OF FOREIGN STATES AND EXCHANGES OF DELEGATIONS	PERM.	
399.	DOCUMENTS, AUDIO RECORDINGS, PHOTO DOCUMENTS, VIDEO RECORDINGS OF THE VISITS, MEETINGS AND CONSULTATIONS OF THE HIGH-RANKING OFFICIALS, REPRESENTATIVES OF DELEGATIONS OF PARLIAMENTARIANS, DIPLOMATIC MISSIONS AND OTHER STATE BODIES OF FOREIGN STATES	PERM.	
400.	DOCUMENTS, PHOTO DOCUMENTS AND VIDEO RECORDINGS OF THE VISITS AND MEETINGS WITH THE PARTICIPATION OF THE HIGH-RANKING OFFICIALS, REPRESENTATIVES OF DIPLOMATIC MISSIONS AND OTHER BODIES OF THE REPUBLIC OF ARMENIA ABROAD	PERM.	
401.	NOTES	PERM.	
402.	MEMORANDA	PERM.	
403.	AGREMENTS AND EXEQUATORES	PERM.	
404.	BOOKS FOR NOTES OF HIGH-RANKING	PERM.	

	OFFICIALS, GUESTS OF HONOUR HAVING VISITED THE REPUBLIC OF ARMENIA, HIGH-RANKING OFFICIALS AND CITIZENS HAVING VISITED THE EMBASSIES OF THE REPUBLIC OF ARMENIA IN FOREIGN STATES		
405.	CONGRATULATORY REMARKS, MESSAGES AND CONDOLENCE TELEGRAMS SENT ON BEHALF OF AND RECEIVED BY THE HIGH-RANKING OFFICIALS OF FOREIGN STATES	PERM.	
406.	DOCUMENTS REGARDING THE ESTABLISHMENT, DISCONTINUATION, REESTABLISHMENT OR TERMINATION OF DIPLOMATIC RELATIONS	PERM.	
407.	BUSINESS CORRESPONDENCE, STATEMENTS OF INFORMATION, OPINIONS AND OTHER DOCUMENTS ON DEPRIVING OF CITIZENSHIP OF THE REPUBLIC OF ARMENIA, ON EXITING THE REPUBLIC OF ARMENIA, ON GRANTING SPECIAL OR EXCLUSIVE STATUS OF RESIDENCY	5 Y.	
408.	CERTIFICATES OF WORKER/EXPERT, HONORARY CONSUL OF A DIPLOMATIC, CONSULAR, ADMINISTRATIVE OR INTERNATIONAL ORGANISATION	3 Y. (1)	(1) AFTER RETURNING THE CERTIFICATE
409.	BOOK FOR ISSUANCE OF CERTIFICATES OF A WORKER/EXPERT, HONORARY CONSUL OF A DIPLOMATIC, CONSULAR, ADMINISTRATIVE OR INTERNATIONAL ORGANISATION	PERM.	
410.	DOCUMENTS ON PAN-ARMENIAN CONFERENCES, CONSULTATIONS (PROGRAMMES, LISTS OF PARTICIPANTS, JOINT DECLARATIONS, OPINIONS, OTHER DOCUMENTS)	PERM.	
<b>11. EDUCATION. SCIENCE. CULTURE</b>			
<b>11.1. EDUCATION</b>			
411.	SUBJECT-SPECIFIC PROGRAMMES	PERM.	
412.	GENERAL EDUCATION, PRELIMINARY PROFESSIONAL (VOCATIONAL) AND SECONDARY PROFESSIONAL EDUCATION PROGRAMMES, PLANS, ANNUAL CALENDAR TIMETABLES, CLASS SCHEDULES	5 Y.	
413.	STATE STANDARDS FOR GENERAL EDUCATION, PRELIMINARY PROFESSIONAL (VOCATIONAL) AND SECONDARY PROFESSIONAL EDUCATION:		

	(1) AT THE SITE OF DRAWING UP AND APPROVAL	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL REPLACED WITH A NEW ONE	
414.	DOCUMENTS ON THE PROFESSIONAL QUALIFICATION, CERTIFICATION AND TRAINING OF TEACHERS	5 Y.	
415.	REPORTS ON COMPLETION OF EDUCATIONAL-DISCIPLINARY WORK, SYLLABI, PROGRESS AND ATTENDANCE OF LEARNERS	5 Y.	
416.	DOCUMENTS ON THE INSPECTIONS (STUDIES) OF THE CONTENT OF TEACHING, QUALITY OF MASTERING THE KNOWLEDGE BY LEARNERS, ORGANISING AND CONDUCT OF ACTIVITIES OUTSIDE OF CLASS AND EXTRACURRICULAR ACTIVITIES	5 Y.	
417.	DOCUMENTS ON TARIFFICATION OF CLASS HOURS UNDER THE CURRICULUM ACCORDING TO LEVELS OF EDUCATION (PRIMARY, MAIN, SECONDARY)	5 Y.	
418.	DOCUMENTS ON OFFICE WORK ENVISAGED FOR CLASSROOMS	5 Y.	
419.	REGISTERS FOR THE MOVEMENT OF LEARNERS	50 Y.	
420.	CLASS REGISTERS:		
	(1) GRADUATING CLASSES	50 Y.	
	(2) NON-GRADUATING CLASSES	5 Y.	
421.	DOCUMENTS ON ORGANISING OF THE METHODOLOGICAL ACTIVITIES FOR THE LEARNING PROCESSES, DEVELOPMENT OF SYLLABI, PREPARATION FOR PUBLICATION OF TEXTBOOKS AND EDUCATIONAL MANUALS AND APPROVAL OF THE MEMBERS OF STATE EXAM COMMISSIONS	5 Y.	
422.	DOCUMENTS ON THE EXTERNAL ASSESSMENT EVENTS, REPUBLICAN OLYMPIADS AND INTERNATIONAL COMPETITIONS ORGANISED FOR SCHOOLCHILDREN	5 Y.	
423.	PRE-SCHOOL EDUCATION PROGRAMMES, REPORTS ON COMPLETION OF THOSE PROGRAMMES	5 Y.	
424.	QUESTIONNAIRES FOR GRADUATION EXAMS, STATE EXAMS FOR GRADUATION	2 Y.	

	FROM EDUCATIONAL INSTITUTIONS, AS WELL AS UNIFIED ADMISSION EXAMS OF HIGHER EDUCATION INSTITUTIONS — EXAM QUESTIONS		
425.	QUESTIONNAIRES FOR ADMISSION EXAMS OF EDUCATIONAL INSTITUTIONS CARRYING OUT PRELIMINARY PROFESSIONAL (VOCATIONAL ) AND SECONDARY PROFESSIONAL EDUCATION PROGRAMMES — EXAM QUESTIONS	2 Y.	
426.	PLANS, LISTS, REPORTS, CONTRACTS FOR CONDUCT OF INTERNSHIPS	5 Y. (1)	(1) CONTRACTS — UPON EXPIRY OF THEIR TERMS
427.	LISTS OF EXAMS OF HIGHER EDUCATION INSTITUTIONS FOR THE PROFESSIONS OF THE GIVEN YEAR AND ADMISSION EXAMS	PERM.	
428.	DOCUMENTS ON THE ORGANISING OF PREPARATORY COURSES FOR ADMISSION TO HIGHER EDUCATION INSTITUTIONS, ON CONTRIBUTING TO PROFESSIONAL ORIENTATION	5 Y.	
429.	RECORDS (BRIEFS) OF ADMISSION COMMITTEES	5 Y.	
430.	DOCUMENTS ON ADMISSION EXAMS — WRITTEN TESTS, WRITTEN WORKS, RECORDS OF VERBAL RESPONSES	5 Y.	
431.	CONTRACTS CONCLUDED BETWEEN PRELIMINARY PROFESSIONAL (VOCATIONAL), SECONDARY PROFESSIONAL AND HIGHER EDUCATION INSTITUTIONS AND STUDENTS	5 Y. (1)	(1) AFTER EXPIRY OF THE TERM OF THE CONTRACT
432.	PERSONAL FILES OF APPLICANTS NOT ADMITTED TO EDUCATIONAL INSTITUTION, REGISTERS OF THE PERSONAL FILES	1 Y.	
433.	BOOKS FOR RECORD-REGISTRATION OF LABORATORY AND PRACTICAL LESSONS AND TESTS	5 Y.	
434.	REGISTERS FOR THE HANDING OF GRADUATION DOCUMENTS (CERTIFICATES, DIPLOMAS) OF EDUCATIONAL INSTITUTIONS	50 Y.	
435.	EDUCATIONAL PROGRAMMES OF HIGHER EDUCATION INSTITUTIONS:		
	(1) ANNUAL	PERM.	
	(2) SEMESTER	5 Y.	
436.	MINUTES OF THE SESSIONS OF THE COUNCILS OF THE CHAIRS AND FACULTIES	PERM.	

	OF HIGHER EDUCATION INSTITUTIONS, WITH ATTACHED DOCUMENTS		
437.	REPORTS OF THE CHAIRS, FACULTIES, SECTIONS AND BRANCHES OF HIGHER EDUCATION INSTITUTIONS ON THE ORGANISING AND IMPLEMENTATION OF EDUCATIONAL AND LEARNING PROCESSES:		
	(1) ANNUAL	PERM.	
	(2) SEMESTER	5 Y. (1)	(1) IN CASE OF ABSENCE OF ANNUAL REPORT: PERM.
438.	INDIVIDUAL WORKING PLANS, REPORTS, WORKLOAD BULLETINS OF PROFESSORS	5 Y.	
439.	CALCULATIONS REGARDING THE WORKING HOURS AND VOLUMES OF TRAINING	5 Y.	
440.	MEMOS, OPINIONS, PLANS, STATEMENTS OF INFORMATION AND OTHER DOCUMENTS ABOUT THE DEVELOPMENT OF METHODS FOR TEACHING SUBJECTS	5 Y.	
441.	DOCUMENTS ON THE ORGANISING AND HOLDING OF A CEREMONY FOR AWARDED LEARNERS WITH GREAT PROGRESS AND CONFERRING TITLES UPON THEM	PERM.	
442.	DOCUMENTS ON THE HOLDING OF EXAMS AND TESTS, ON GRANTING PERMISSION TO TAKE EXAMS AND TESTS	5 Y.	
443.	DOCUMENTS ON THE COURSE OF EXAMS — STATEMENTS OF INFORMATION, DIGESTS, MEMOS, INFORMATION	5 Y.	
444.	BULLETINS ABOUT EXAMS AND TESTS	5 Y.	
445.	MINUTES OF SESSIONS OF THE CONCLUDING CERTIFICATION COMMITTEES OF EDUCATIONAL INSTITUTIONS FOR GRADUATES, BOOKS FOR RECORDING DECISIONS	50 Y.	
446.	REPORTS OF THE CONCLUDING CERTIFICATION COMMITTEES OF EDUCATIONAL INSTITUTIONS FOR GRADUATES	50 Y.	
447.	COURSEWORK, GRADUATING AND DIPLOMA WORKS (PROJECTS), MASTER'S THESES	5 Y. (1)	(1) THE PERIODS FOR PRESERVATION OF DIPLOMA WORKS IN THE FIELD OF ARTS SHALL BE ESTABLISHED BY EDUCATIONAL INSTITUTIONS.
448.	SCIENTIFIC-EDUCATIONAL PROGRAMMES FOR PREPARATION OF RESEARCHERS (POST-GRADUATE STUDIES)	UNTIL REPLACED WITH A NEW ONE	

449.	DOCUMENTS ON HOLDING THE ADMISSION EXAMS FOR THE PhD PROGRAMME	50 Y.	
450.	MINUTES OF THE SESSIONS OF THE ADMISSIONS COMMITTEES FOR POST-GRADUATE STUDIES (PROFESSIONAL EXAM COMMISSIONS)	50 Y.	
451.	MINUTES OF THE SESSIONS OF THE CONCLUDING PROFESSIONAL COUNCILS FOR CERTIFICATION AND CONFERMENT OF DEGREES OF POST-GRADUATE STUDENTS	PERM.	
452.	LISTS OF ACADEMIC AREAS AND ISSUES FOR SELECTION OF THE TOPICS FOR ACADEMIC DISSERTATIONS:		
	(1) AT THE SITE OF DRAWING UP	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
453.	INDIVIDUAL PLANS OF POST-GRADUATE STUDENTS, PhD STUDENTS	5 Y.	
454.	PERSONAL FILES OF LEARNERS (STUDENTS), PhD STUDENTS OF EDUCATIONAL INSTITUTIONS (APPLICATIONS, CURRICULUM VITAE, QUESTIONNAIRES, CHARACTERISTICS, COPIES OF DIPLOMAS AND CERTIFICATES, STATEMENTS OF INFORMATION):		
	(1) OF PhD STUDENTS, STUDENTS, LEARNERS OF COLLEGES OF EDUCATIONAL COMPLEXES	50 Y. (1)	(1) AFTER GRADUATING OR BEING DISMISSED FROM THE INSTITUTION
	(2) OF LEARNERS OF GENERAL EDUCATION INSTITUTIONS (SCHOOLS OF ALL LEVELS), PRELIMINARY PROFESSIONAL (VOCATIONAL), SECONDARY PROFESSIONAL INSTITUTIONS	5 Y. (1)	(1) AFTER GRADUATING OR BEING DISMISSED FROM THE INSTITUTION
455.	PROGRAMMES FOR ASSISTANCE TO THE ACTIVITIES OF ARMENIAN SCHOOLS IN THE DIASPORA	PERM.	
456.	TRAINING PROGRAMMES FOR TEACHERS OF ARMENIAN SCHOOLS IN THE DIASPORA, CURRICULA AND TIMETABLES FOR COURSES AND LESSONS	PERM.	
457.	DOCUMENTS REGARDING THE DEVELOPMENT AND PUBLICATION OF TEXTBOOKS AND AUXILIARY MATERIALS FOR ARMENIAN EDUCATIONAL INSTITUTIONS OF THE DIASPORA	PERM.	

11.2. ACADEMIC AND SCIENTIFIC-TECHNICAL ACTIVITIES			
458.	DOCUMENTS ON ACADEMIC RELATIONS AND CO-OPERATION WITH OTHER ORGANISATIONS (STATEMENTS OF INFORMATION, MEMOS, RECORDS, DECISIONS)	PERM.	
459.	DOCUMENTS ON THE MEETINGS WITH AND VISITS OF REPRESENTATIVES OF ACADEMIC ORGANISATIONS	5 Y.	
460.	DOCUMENTS ON ACADEMIC, INCLUDING INTERNATIONAL SYMPOSIUMS, CONSULTATIONS AND FORUMS (LISTS OF PARTICIPANTS, PROGRAMMES, MEMOS, DECLARATIONS, AUDIO RECORDINGS, VIDEOS, PHOTOS, OTHER DOCUMENTS)	10 Y.	
461.	DOCUMENTS ON PARTICIPATION IN INTERNATIONAL SYMPOSIUMS, FORUMS (INVITATIONS, PROGRAMMES, MEMOS, OTHER DOCUMENTS)	10 Y.	
462.	AGREEMENTS ON CONDUCTING SCIENTIFIC EXPERT EXAMINATIONS	5 Y. (1)	(1) AFTER EXPIRY OF THE TERM OF THE AGREEMENT
463.	EXPERT OPINIONS ON THE SELECTION OF ACADEMIC AND SCIENTIFIC-TECHNICAL TOPICS AND/OR PROGRAMMES, AS WELL AS THE MINUTES OF THE SESSIONS OF THE PROFESSIONAL EXPERT COUNCILS CONDUCTING EXPERT EXAMINATION OF THOSE TOPICS	5 Y.	
464.	EXPERT OPINIONS OF THE SCIENTIFIC EXPERT EXAMINATION OF CERTAIN ISSUES RELATED TO ACADEMIC AND SCIENTIFIC-TECHNICAL ACTIVITIES	5 Y.	
465.	EXPERT OPINIONS ON ASSESSMENT OF THE REPORTS ON ACADEMIC AND SCIENTIFIC-TECHNICAL PROGRAMMES AND TOPICS	PERM.	
466.	APPLICATIONS FOR ACADEMIC TOPICS FOR COMPETITIONS HELD WITHIN THE SCOPE OF CONTRACTUAL (THEMATIC) FINANCING OF ACADEMIC AND SCIENTIFIC-TECHNICAL ACTIVITIES AND MATERIALS ATTACHED TO THE APPLICATIONS	10 Y.	
467.	APPLICATIONS SUBMITTED FOR FINANCING OF STATE TARGETTED AND PLANNED FINANCING PROGRAMMES FOR ACADEMIC AND SCIENTIFIC-TECHNICAL ACTIVITIES AND MATERIALS ATTACHED TO THE APPLICATIONS	10 Y.	

468.	PROJECTS SUBMITTED FOR FINANCING OF PROGRAMMES FOR THE CONDUCT OF FUNDAMENTAL STUDIES AND STUDIES OF MAJOR SIGNIFICANCE, PRESERVATION AND DEVELOPMENT OF INFRASTRUCTURES FOR ACADEMIC AND SCIENTIFIC-TECHNICAL ACTIVITIES, PRESERVATION OF SCIENTIFIC OBJECTS OF NATIONAL VALUE AND PREPARATION OF ACADEMIC PERSONNEL WITHIN STATE ACADEMIC ORGANISATIONS WITHIN THE SCOPE OF BASELINE FINANCING FOR ACADEMIC AND SCIENTIFIC-TECHNICAL ACTIVITIES, AND MATERIALS ATTACHED TO THE PROJECT	10 Y.	
469	AGREEMENTS CONCLUDED AND APPROVED FOR THE PURPOSE OF FINANCING OF PROGRAMMES BEING CARRIED OUT WITHIN THE SCOPE OF ACADEMIC AND SCIENTIFIC-TECHNICAL ACTIVITIES (BASELINE PROGRAMMES, TARGET PROGRAMMES AND CONTRACTUAL (THEMATIC) RESEARCH	10 Y. (1)	(1) AFTER EXPIRY OF THE TERM OF THE AGREEMENT
470.	PLANS FOR CO-OPERATION WITH INTERNATIONAL ACADEMIC ORGANISATIONS, JOINT PROGRAMMES	PERM.	
471.	RECOMMENDATIONS, MEMOS, REPORTS, STATEMENTS OF INFORMATION, ESTIMATES, RATIONALES AND OTHER DOCUMENTS REGARDING THE DEVELOPMENT, SUBSTANTIATION AND CONDUCT OF SCIENTIFIC EXPERIMENTS	PERM.	
	(1) AT THE SITE OF DRAWING UP	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
472.	BOOKS FOR RECORDING THE OUTCOMES OF EXPERIMENTS, SCIENTIFIC EXPERIMENTS AND ANALYSES, WORKING AGENDAS, RECORDS AND SAMPLES OF LABORATORY EXPERIMENTS, TABLES OF ANALYSES	10 Y.	
473	BOOKS FOR DEVELOPMENT, REGISTRATION OF LABORATORY EXPERIMENTS, STUDIES AND ANALYSES AND HANDING OF CERTIFICATES	10 Y.	
474.	CONCLUDING REPORTS ON COMPLETED SCIENTIFIC-TECHNICAL TOPICS, WITH ATTACHED ANNEXES (OPINIONS, REVIEWS, EXPLANATIONS) AND CONCLUSIONS REGARDING THE REPORTS	PERM.	



475.	INTERMEDIATE OR PHASE REPORTS:		
	(1) INDEPENDENT REPORTS	PERM.	
	(2) REPORTS INCLUDED IN THE FINAL REPORT	UNTIL NECESSARY	
476.	RATIONALES, RECORDS, ACTS, STATEMENTS OF INFORMATION, CALCULATIONS, OTHER DOCUMENTS REGARDING THE COMPLETED OR POSTPONED ACTIVITIES THAT ARE PART OF SCIENTIFIC-TECHNICAL PROGRAMMES	10 Y.	
477.	REPORTS ON ACADEMIC SECONDMENTS AND SCIENTIFIC EXPEDITIONS, OTHER DOCUMENTS	PERM.	
478.	THEMATIC CARDS AND REGISTERS, LISTS OF THE TASKS THAT ARE PART OF SCIENTIFIC-TECHNICAL PROGRAMMES	10 Y.	
<b>11.3. CONFERRING ACADEMIC DEGREES AND TITLES</b>			
479.	COMPOSITION OF THE HIGHER QUALIFICATION COMMITTEE (HQC) OF THE REPUBLIC OF ARMENIA, MINUTES OF SESSIONS, DECISIONS, OPINIONS	PERM.	
480.	LISTS OF NAMES FOR CONFERRING ACADEMIC DEGREES	PERM.	
481.	DOCUMENTS ON THE DEVELOPMENT OF CRITERIA FOR ACADEMIC QUALIFICATION	5 Y.	
482.	DOCUMENTS ON THE ORGANISING AND HOLDING OF PROFESSIONAL EXAMS FOR GRANTING ACADEMIC TITLE — RECORDS, STATEMENTS OF INFORMATION	PERM. (1)	(1) SHALL BE KEPT WITH THE ORGANISATION HOSTING THE EXAMINATION.
483.	DOCUMENTS ON CONDUCTING INSPECTION AND EXPERT EXAMINATION OF THE QUALITY OF THE ACADEMIC WORKS IN ACCORDANCE WITH THE CRITERIA FOR ACADEMIC QUALIFICATION	PERM. (1)	(1) SHALL BE KEPT WITH THE HQC.
484.	LISTS OF PERIODIC ACADEMIC PUBLICATIONS ACCEPTABLE FOR PUBLISHING THE OUTCOMES AND PROVISIONS OF DISSERTATIONS	PERM. (1)	(1) SHALL BE KEPT WITH THE HQC.
485.	LISTS OF PROFESSIONAL COUNCILS CONFERRING ACADEMIC DEGREES	PERM.	
486.	LISTS OF MEMBERS OF THE PROFESSIONAL COUNCIL CONFERRING ACADEMIC DEGREES, WITH ATTACHED DOCUMENTS (WRITTEN CONSENTS)	PERM.	

487.	QUALIFICATION PROGRAMMES FOR CONFERRING AN ACADEMIC DEGREE	PERM.	
488.	BOOKS FOR MAKING ENTRIES OF CASES OF QUALIFICATION FOR CONFERRING AN ACADEMIC DEGREE	PERM. (1)	(1) SHALL BE KEPT WITH THE HQC.
489.	OPINIONS ON QUALIFICATION	PERM.	
490.	DISSERTATIONS, THEIR SHORTHANDS	PERM.	
491.	REGISTERS OF SHORTHANDS	PERM. (1)	(1) THEY SHALL BE KEPT BY THE HQC.
492.	PLANS FOR PROFESSIONAL EXAMS	PERM.	
493.	LISTS OF PROFESSIONAL ACADEMIC ORGANISATIONS TO WHICH TH SHORTHANDS MUST BE DELIVERED	PERM. (1)	(1) THEY SHALL BE KEPT BY THE PROFESSIONAL COUNCIL
494.	BALLOT PAPERS FOR SECRET BALLOT FOR CONFERRING A DEGREE, RECORDS OF THE CALCULATING COMMITTEES OF PROFESSIONAL COUNCILS	5 Y.	
495.	REPORTS ON THE DEFENCE OF DISSERTATIONS AND THE ACTIVITIES OF THE PROFESSIONAL COUNCIL CONFERRING ACADEMIC DEGREES	PERM.	
496.	QUALIFICATION PROGRAMMES FOR CONFERRING AN ACADEMIC TITLE	PERM.	
497.	BOOKS FOR ENTRIES OF QUALIFICATION CASES FOR CONFERRING AN ACADEMIC TITLE	PERM. (1)	(1) SHALL BE KEPT WITH THE HQC.
498.	BOOKS FOR HANDING OF STATE CERTIFICATES OF AN ACADEMIC DEGREE	PERM. (1)	(1) THEY SHALL BE KEPT BY THE ORGANISATION MAINTAINING THE BOOKS.
499.	BOOKS FOR HANDING OF STATE CERTIFICATES FOR ACADEMIC TITLE	PERM. (1)	(1) THEY SHALL BE KEPT BY THE ORGANISING MAINTAINING THE BOOKS.
<b>11.4. CULTURE</b>			
500.	DOCUMENTS ON MEETINGS WITH AND VISITS OF REPRESENTATIVES OF CULTURAL ORGANISATIONS	5 Y.	
501.	DOCUMENTS ON THE AWARD CEREMONIES FOR LITERATURE, MUSIC, THEATRE, FINE ARTS AND CINEMA	PERM.	
502.	AUDIO RECORDINGS OF MUSICAL WORKS, SCRIPTS AND VIDEOS FOR PLAYS SUBMITTED FOR STATE COMPETITIONS	PERM. (1)	(1) SHALL BE TRANSFERRED TO THE STATE ARCHIVES A YEAR AFTER THE END OF THE COMPETITION.

503.	MINUTES, CONCLUSIONS OF SESSIONS OF THE STATE AWARDS CEREMONY COMMISSIONS	PERM.	
504.	PROGRAMMES, PHOTOS, VIDEOS, PLACARDS OF AND INVITATIONS TO EXHIBITIONS, CULTURAL EVENTS DEDICATED TO ANNIVERSARIES, PREMIERES, PRESENTATIONS, FESTIVALS AND INTERNATIONAL CULTURE DAYS:	PERM.	
	(1) WITHIN THE IMPLEMENTING ORGANISATION	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
505.	SCRIPTS (DIRECTOR, DIRECTOR OF PHOTOGRAPHY), LIBRETTOS, MISE-EN-SCENES OF FILMS, PLAYS AND OPERAS AND APPLICATIONS OF CREATORS	PERM.	
506.	MINUTES, DECISIONS OF SESSIONS OF THE ARTISTIC COUNCILS OF ORGANISATIONS CARRYING OUT OPERATIONS IN THE SECTORS OF MUSIC, THEATRE AND CINEMA	PERM.	
507.	DOCUMENTS ON CULTURAL CO-OPERATION WITH FOREIGN ORGANISATIONS (ORGANISING OF TEN-DAY EVENTS AND DAILY EVENTS DEDICATED TO EXHIBITIONS, FESTIVALS, CULTURE AND THE ARTS)	PERM.	
508.	DOCUMENTS FOR RECORD-REGISTRATION OF MUSEUM, LIBRARY AND ARCHIVAL HOLDINGS — TRANSFER AND ACCEPTANCE ACTS, REGISTERS	PERM. (1)	(1) SHALL BE KEPT BY THE ORGANISATION MAKING RECORD-REGISTRATION.
509.	LIST OF PARTICULARLY VALUABLE CULTURAL VALUES OF THE CULTURAL HERITAGE OF THE REPUBLIC OF ARMENIA	PERM.	
510.	LIST FOR PROTECTION OF CULTURAL VALUES	PERM.	
511.	MINUTES OF THE SESSIONS OF THE COUNCIL FOR CERTIFICATION OF CULTURAL VALUE EXPERTS, OPINIONS	PERM.	
512.	REGISTER FOR CERTIFICATION OF CULTURAL VALUE EXPERTS	PERM.	
513.	CASES OF EXPERT EXAMINATION OF CULTURAL VALUES:		
	(1) AT THE SITE OF DRAWING UP	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	

514.	REGISTERS OF APPLICATIONS, STATEMENTS OF INFORMATION FOR OBTAINING AN OPINION (AUTHORISING DOCUMENT) ON THE RIGHT OF EXPORT OR TEMPORARY EXPORT OF CULTURAL VALUES	PERM.	
515.	RECEIPTS OF PAYMENT OF THE STATE DUTY FOR GIVING AN OPINION (AUTHORISING DOCUMENT) ON THE RIGHT OF EXPORT OR TEMPORARY EXPORT OF CULTURAL VALUES	5 Y.	
516.	CASES OF THE RIGHT OF EXPORT CULTURAL VALUES:		
	(1) AT THE SITE OF DRAWING UP	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
517.	CASES OF THE RIGHT OF TEMPORARY EXPORT OF CULTURAL VALUES:		
	(1) AT THE SITE OF DRAWING UP	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
518.	CASES OF THE RIGHT OF TEMPORARY EXPORT OF MUSEUM OBJECTS AND CULTURAL VALUES FROM MUSEUM, LIBRARY, ARCHIVAL COLLECTIONS AND OTHER STATE ORGANISATIONS, DOCUMENTS	PERM.	
519.	DOCUMENTS ON STATE RECORD-REGISTRATION OF IMMOVABLE MONUMENTS	PERM. (1)	(1) SHALL BE KEPT BY THE ORGANISATION MAKING RECORD-REGISTRATION.
520.	STATE LISTS OF IMMOVABLE MONUMENTS:		
	(1) AT THE SITE OF DRAWING UP AND ESTABLISHMENT	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
521.	DOCUMENTS ON IMPLEMENTATION OF STATE SUPERVISION OVER THE PRESERVATION AND USE OF IMMOVABLE MONUMENTS — OPINIONS, ACTS, ASSIGNMENTS AND ADMINISTRATIVE PENALTIES FOR INSPECTION	PERM.	
522.	DOCUMENTS ON THE DEVELOPMENT OF PLANS FOR ZONES FOR PRESERVATION OF IMMOVABLE MONUMENTS	5 Y. (1)	(1) AFTER ADOPTION OF THE DECISION
523.	DOCUMENTS ON PREPARATION OF THE HISTORICAL-CULTURAL RATIONALE FOR HISTORIC SETTLEMENTS LOCATED WITHIN	5 Y. (1)	(1) AFTER ADOPTION OF THE DECISION

	THE ADMINISTRATIVE BOUNDARIES OF A COMMUNITY		
524.	DOCUMENTS ON FORTIFICATION, REPAIR, RESTORATION OF LOCAL IMMOVABLE MONUMENTS WITHIN THE ADMINISTRATIVE BOUNDARIES OF A COMMUNITY, IMPLEMENTATION OF WORKS FOR IMPROVEMENT OF THE AREA	PERM.	
525.	DOCUMENTS ON SUPERVISION OVER DESIGNING AND CONSTRUCTING SETTLEMENTS AND THEIR SECTIONS, IMPLEMENTATION OF PROJECTS FOR FORTIFICATION, RESTORATION, CHANGE AND IMPROVEMENT OF MONUMENTS	PERM.	
526.	DOCUMENTS ON EXPLORATION OF MONUMENTS, IMPLEMENTATION OF EXCAVATIONS, THE COURSE OF ACTIVITIES FOR THAT, AS WELL AS ON TERMINATING THOSE ACTIVITIES	PERM.	
527.	MINUTES OF SESSIONS OF THE INTER-AGENCY ARCHAEOLOGICAL COMMISSION	PERM.	
528.	REGISTERS FOR GRANTING PERMISSION (OPEN SHEETS) FOR EXPLORATION OF MONUMENTS AND ARCHAEOLOGICAL EXCAVATIONS	PERM. (1)	(1) SHALL BE KEPT BY THE ORGANISATION RUNNING THE REGISTERS.
<b>12. INTELLECTUAL PROPERTY. LICENSING</b>			
<b>12.1. INTELLECTUAL PROPERTY</b>			
529.	DOCUMENTS ON STATE REGISTRATION OF AN INVENTION, ON OBTAINING A PATENT	10 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE PATENT PRESCRIBED BY LAW (INCLUDING THE EXTENDED TERM)
530.	DOCUMENTS ON STATE REGISTRATION OF A USEFUL MODEL, ON OBTAINING A PATENT	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE PATENT PRESCRIBED BY LAW
531.	DOCUMENTS ON STATE REGISTRATION OF A PRODUCT SAMPLE, ON OBTAINING A CERTIFICATE	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE CERTIFICATE PRESCRIBED BY LAW (INCLUDING THE LAST EXTENDED TERM)
532.	DOCUMENTS ON MAKING CHANGES IN THE PATENTS AND STATE REGISTER OF AN INVENTION, ON RESTORATION OF RIGHTS AND EXTENSION OF TERMS (APPLICATIONS, COPIES OF PATENTS, RECEIPTS OF PAYMENT OF STATE DUTY, POWERS OF ATTORNEY ISSUED TO PATENT ATTORNEYS, OTHER DOCUMENTS)	10 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE PATENT PRESCRIBED BY LAW

533.	DOCUMENTS ON MAKING CHANGES IN THE PATENTS, THE STATE REGISTER OF A USEFUL MODEL, ON RESTORATION OF RIGHTS AND EXTENSION OF TERMS (APPLICATIONS, COPIES OF PATENTS, RECEIPTS OF PAYMENT OF STATE DUTY, POWERS OF ATTORNEY ISSUED TO PATENT ATTORNEYS, OTHER DOCUMENTS)	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE PATENT PRESCRIBED BY LAW
534.	DOCUMENTS ON MAKING CHANGES IN THE CERTIFICATES AND THE STATE REGISTER OF THE INDUSTRIAL DESIGN, ON RESTORATION OF RIGHTS AND EXTENSION OF TERMS (APPLICATIONS, COPIES OF CERTIFICATES, RECEIPTS OF PAYMENT OF STATE DUTY, POWERS OF ATTORNEY ISSUED TO THE ATTORNEY-IN-FACT, OTHER DOCUMENTS)	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE CERTIFICATE PRESCRIBED BY LAW
535.	DOCUMENTS ON THE TRANSFER OF THE RIGHTS TO OBJECTS OF INDUSTRIAL PROPERTY AND CONCLUSION, REGISTRATION OF LICENCING CONTRACTS	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE ACTIONS PRESCRIBED BY LAW
536.	DOCUMENTS ON EXPERT EXAMINATION OF APPLICATIONS FOR OBJECTS OF INDUSTRIAL PROPERTY — INVENTIONS, USEFUL MODELS, PRODUCT SAMPLES, GOODS AND SERVICE SYMBOLS, TOPONYMS OF THE ORIGIN OF COMMODITIES, INTEGRAL MICROSCHMES AND TOPOLOGIES	10 Y.	
537.	MINUTES OF SESSIONS OF THE APPEALS BOARD OF THE AUTHORISED STATE BODY, DECISIONS ON OBJECTIONS AGAINST THE DECISIONS OF EXPERT EXAMINATIONS OF APPLICATIONS AND CONSIDERATION OF APPEALS	10 Y.	
538.	STATE REGISTERS OF INVENTIONS	PERM.	
539.	STATE REGISTERS OF USEFUL MODELS	PERM.	
540.	STATE REGISTERS OF PRODUCT SAMPLES	PERM.	
541.	STATE REGISTERS OF ATTORNEYS	PERM.	
542.	OTHER REGISTERS ASSOCIATED WITH THE IMPLEMENTATION OF FUNCTIONS IN THE FIELD OF INDUSTRIAL PROPERTY AND ENVISAGED AS PRESCRIBED	PERM.	
543.	DOCUMENTS ON HOLDING OF QUALIFICATION EXAMS OF PATENT ATTORNEYS, ON SUMMARISATION OF RESULTS:		

	(1) SUMMARY OF POSITIVE RESULTS	PERM.	
	(2) SUMMARY OF NON-POSITIVE RESULTS	5 Y.	
544.	DOCUMENTS ON STATE REGISTRATION OF TRADEMARKS, ON OBTAINING A CERTIFICATE	10 Y. (1)	(1) UPON EXPIRY OF THE TERMS OF ACTIONS PRESCRIBED BY LAW
545.	DOCUMENTS ON INTERNATIONAL REGISTRATIONS OF TRADEMARKS, CONDUCT OF EXPERT EXAMINATIONS OF THE TRADEMARKS AND ENSURING OF LEGAL PROTECTION IN THE TERRITORY OF THE REPUBLIC OF ARMENIA	PERM. (1)	(1) SHALL BE KEPT BY THE RESPONSIBLE BODY.
546.	STATE REGISTER OF TRADEMARKS	PERM.	
547.	DOCUMENTS ON EXTENSION OF THE TERM OF THE ACT OF REGISTERING TRADEMARKS	10 Y. (1)	(1) UPON EXPIRY OF THE TERMS OF ACTIONS PRESCRIBED BY LAW
548.	ELECTRONIC REGISTERS OF OBJECTS OF INTELLECTUAL PROPERTY, WITH REGARD TO INFORMATION ON TRADEMARKS RECORD-REGISTERED IN THE REPUBLIC OF ARMENIA AND THEIR HOLDERS	PERM.	
549.	DOCUMENTS ON STATE REGISTRATION OF AN INTELLECTUAL PROPERTY LICENCE	PERM.	
550.	STATE REGISTERS ON INTELLECTUAL PROPERTY LICENCES	PERM.	
551.	DOCUMENTS ON COOPERATION WITH INTERNATIONAL ORGANISATIONS ENGAGED IN INTELLECTUAL PROPERTY	PERM.	
552.	DOCUMENTS ON THE PARTICIPATION OF LEGAL AND NATURAL PERSONS OF THE REPUBLIC OF ARMENIA IN INTERNATIONAL INTELLECTUAL PROPERTY EXHIBITIONS AND FAIRS:		
	(1) WITHIN PARTICIPATING ORGANISATIONS	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
553.	BUSINESS CORRESPONDENCE ON PROTECTION OF COPYRIGHT	5 Y.	
<b>12.2. LICENSING</b>			
554.	REGISTERS OF LICENCES (OF LEGAL PERSONS AND NATURAL PERSONS), ELECTRONIC REGISTERS FOR LICENSING	PERM. (1)	(1) NOT SPECIFIED IN THIS LIST UNDER A SPECIFIC ARTICLE
555.	UNIFIED ELECTRONIC REGISTER FOR LICENSING	PERM.	

556.	PERSONAL FILES OF LICENSED PERSONS	5 Y. (1)	(1) UPON TERMINATION OF THE VALIDITY OF THE LICENCE
557.	DOCUMENTS ON REFORMULATION, SUSPENSION OF VALIDITY, EXTENSION, RESTORATION OR TERMINATION OF THE TERM OF LICENCES	5 Y.	
558.	OPINIONS OF LICENSING COMMITTEES, MINUTES OF SESSIONS	25 Y.	
559.	CONTRACTS ON LICENSING	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE CONTRACT
560.	REGISTERS OF CONTRACTS ON LICENSING	5 Y. (1)	(1) AFTER THE LAST NOTE
561.	DOCUMENTS ON REJECTING THE APPLICATION ON RECEIVING A LICENCE	5 Y.	
<b>13. SOCIAL PROTECTION. HEALTHCARE. MIGRATION</b>			
<b>13.1. SOCIAL PROTECTION</b>			
562.	STATE PROGRAMMES FOR SOCIAL PROTECTION (REGARDING BENEFITS, EMPLOYMENT, FAMILY, DISABLED PERSONS, OTHER SECTOR-SPECIFIC ISSUES):		
	(1) AT THE SITE OF ACCEPTANCE	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
563.	PERSONAL CASES EXAMINED THROUGH MEDICAL-SOCIAL EXPERT EXAMINATION:		
	(1) OF THOSE DECLARED AS DISABLED UPON A DECISION OF THE COMMISSION	50 Y. (1)	(1) UPON EXPIRY OF THE TERM PRESCRIBED FOR STATUS OF DISABILITY
	(2) OF THOSE NOT DECLARED AS DISABLED UPON A DECISION OF THE COMMISSION	5 Y.	
564.	REGISTERS FOR RECORD-REGISTRATION OF THE CASES OF PERSONS EXAMINED THROUGH MEDICAL-SOCIAL EXPERT EXAMINATION	25 Y.	
565.	REGISTERS FOR RECORD-REGISTRATION OF THE ADMINISTRATIVE ACTS OF THE AUTHORISED STATE BODY IN REGARD TO MEDICAL-SOCIAL EXPERT EXAMINATIONS	25 Y.	
566.	DOCUMENTS ON REGULATION OF EMPLOYMENT (PLANS FOR PREPARING STATE PROGRAMMES, INFORMATION, STATEMENTS OF INFORMATION, TABLES OF STATISTICAL DATA ON THE UNEMPLOYED AND ON ENGAGING THEM IN ACTIVITIES)	5 Y.	



567.	PERSONAL FILES OF THE UNEMPLOYED, RECORD-REGISTRATION BOOKS	25 Y.	
568.	FILES OF PERSONS ENTITLED TO RECEIVE MATERNITY BENEFIT	25 Y. (1) (1)	AFTER TERMINATION OF THE BENEFIT
569.	CASES OF INSECURE FAMILIES, PERSONS ENTITLED TO RECEIVE SOCIAL BENEFIT	5 Y. (1) (1)	AFTER TERMINATION OF THE BENEFIT
570.	BOOKS FOR RECORD-REGISTRATION OF CHILDREN LEFT WITHOUT PARENTAL CARE AND CHILDREN AMONG THEM, PERSONAL CARDS, OTHER DOCUMENTS	75 Y.	
571.	REFERRALS FOR CHILDREN ACCOMMODATED IN ORPHANAGES AND THEIR REGISTERS	75 Y.	
572.	DOCUMENTS ON SOCIAL SUPPORT FOR CHILDREN OF ORPHANAGES	25 Y.	
573.	CIVIL LAW GUARDIANSHIP CONTRACTS CONCLUDED FOR CARING FOR AND RAISING A CHILD	5 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE CONTRACT
574.	TREATIES CONCLUDED BETWEEN NON-GOVERNMENTAL ORGANISATIONS AND AUTHORISED STATE BODIES CARRYING OUT ROUND-THE-CLOCK CARE AND PROTECTION OF CHILDREN	5 Y. (1)	(1) ՊԱՅՄԱՆԱԳՐԻ ԺԱՄԿԵՏՆ ԱՎԱՐՏՎԵԼՈՒՑ ՀԵՏՈ
575.	CARDS FOR SOCIAL SERVICE AND PROVISION OF AUXILIARY MEASURES TO LONELY ELDERS AND PERSONS WITH DISABILITIES AT HOME	UNTIL NECESSARY	
576.	DOCUMENTS, RECORD-REGISTRATION CARDS FOR ORGANISING THE CARE FOR LONELY ELDERS WHO HAVE PARTIALLY OR COMPLETELY LOST CAPABILITIES TO SERVE THEMSELVES, PROVIDED SERVICES (FOOD, MEDICAL ASSISTANCE, PROVISION OF SHELTER)	UNTIL NECESSARY	
577.	LISTS, CARDS OF PERSONS (CHILDREN) ATTENDING DAYCARE CENTRES	UNTIL NECESSARY	
578.	DOCUMENTS ON PROVIDING SOCIAL SUPPORT TO ASYLUM SEEKERS AND REFUGEES NOT HAVING RECEIVED ASYLUM IN THE REPUBLIC OF ARMENIA — ACCOMMODATING IN TEMPORARY CENTRES, FOOD AND LIVING CONDITIONS	5 Y.	
579.	DOCUMENTS ON OPENING A CUMULATIVE PENSION ACCOUNT FOR MAKING SOCIAL PAYMENTS	75 Y.	

580.	REGISTRY OF CUMULATIVE PENSION PARTICIPANTS	75 Y.	
581.	PENSION CASES	10 Y. (1)	(1) AFTER THE RIGHT TO RECEIVE A PENSION IS TERMINATED AND THE ELECTRONIC VERSIONS OF PENSION CASES ARE PREPARED
582.	MAIN BOOK FOR RECORD-REGISTRATION OF PENSION CASES (ALSO MAIN ELECTRONIC DATABASE)	75 Y. (1)	(1) AFTER THE LAST NOTE
583.	RECORD-REGISTRATION REGISTERS, ELECTRONIC DATABASES RELATED TO SOCIAL PAYMENTS — INSURERS	10 Y. (1)	(1) AFTER TERMINATION OF ACTIVITIES
584.	REJECTED CASES REGARDING DESIGNATION OF PENSION AND BOOK FOR RECORD-REGISTRATION OF THE CASES (ALSO ELECTRONIC DATABASE)	5 Y.	
585.	BOOK FOR RECORD-REGISTRATION OF CASES OF PENSION BEING SENT (ALSO ELECTRONIC DATABASE)	50 Y.	
586.	BOOK FOR RECORD-REGISTRATION OF CASES OF RECEIVED PENSIONS (ALSO ELECTRONIC DATABASE)	50 Y.	
587.	BOOKS OF CASES OF TERMINAED RIGHT TO RECEIVE PENSION RECORD-REGISTERED IN ALPHABETICAL ORDER OF CASES OF PENSION	50 Y.	
588.	REGISTERS OF APPLICATIONS FOR DESIGNATING PENSION, RECEIVING MONEY	5 Y.	
589.	DIGESTS, LISTS, REPORTS, INFORMATION ABOUT DESIGNATION AND PAYMENT OF PENSIONS, MANDATORY SOCIAL SECURITY BENEFITS AND OTHER MONEY	5 Y.	
590.	CONTRACTS SIGNED BETWEEN AUTHORISED STATE BODY AND BANKS ON ENSURING ALLOCATIONS FROM THE SOCIAL PACKAGE	5 Y. (1)	(1) AFTER THE END OF THE TERM OF THE CONTRACT
591.	CONTRACTS CONCLUDED BETWEEN BANKS AND THE BENEFICIARIES OF THE SOCIAL PACKAGE	5 Y.	AFTER TERMINATION OF THE RIGHT TO BENEFIT FROM THE SOCIAL PACKAGE
592.	CONTRACTS CONCLUDED BETWEEN INSURANCE COMPANIES AND BENEFICIARIES OF THE SOCIAL PACKAGE	1 Y. (1)	(1) AFTER THE END OF THE TERM OF THE CONTRACT
593.	DOCUMENTS ON THE REGISTERS FOR ISSUANCE OF CERTIFICATES FOR BENEFICIARIES OF THE SOCIAL PACKAGE	5 Y.	AFTER THE LAST NOTE IN THE REGISTER

594.	DOCUMENTS ON THE PROVISION OF GENEROUS MATERIAL ASSISTANCE FROM CHARITABLE ORGANISATIONS AND NATURAL PERSONS TO SOCIALLY INSECURE PERSONS, EDUCATIONAL, ACADEMIC, SPORT AND CULTURAL ORGANISATIONS — PROGRAMMES, DONATION AGREEMENTS, LISTS, MEMOS, REPORTS, INFORMATION	PERM.	
<b>13.2. HEALTHCARE</b>			
595.	MINUTES OF SESSIONS, DECISIONS, DIGESTS OF CONSULTATIONS AND DISCUSSIONS OF THE INTER-AGENCY COMMISSION REGULATING THE PRICES OF THE MAIN MEDICAL SERVICES AND DRUGS INCLUDED IN THE BASELINE PACKAGE OF HEALTH INSURANCE SERVICE OF THE SOCIAL PACKAGE, ANALYSES OF THE OUTCOMES, OTHER DOCUMENTS	5 Y.	
596.	LISTS OF MAIN MEDICAL SERVICES AND DRUGS, THEIR ORIENTATING PRICES SET BY THE INTER-AGENCY COMMISSION REGULATING THE ORIENTATING PRICES OF THE MAIN MEDICAL SERVICES AND DRUGS INCLUDED IN THE BASELINE HEALTHCARE INSURANCE SERVICE OF THE SOCIAL PACKAGE	UNTIL REPLACED WITH A NEW ONE	
597.	REGISTERS FOR ISSUING CERTIFICATES OF FREE MEDICAL AID AND SERVICES FOR BENEFICIARIES OF THE SOCIAL PACKAGE	25 Y.	
598.	GUIDELINES FOR BENEFICIARIES OF THE SOCIAL PACKAGE TO BENEFIT FROM THE RIGHT TO FREE MEDICAL CARE AND SERVICES AS GUARANTEED BY THE STATE	UNTIL REPLACED WITH A NEW ONE	
599.	REGISTER FOR ISSUANCE OF CERTIFICATES OF PROFESSIONAL ACTIVITIES AND ONGOING PROFESSIONAL DEVELOPMENT OF MEDICAL WORKERS	50 Y.	
600.	DOCUMENTS ON IMPLEMENTATION OF STATE SUPERVISION FOR ENSURING HYGIENIC AND ANTI-EPIDEMIC SAFETY OF THE POPULATION AND ON STUDIES ON THE IMPACT OF ENVIRONMENTAL FACTORS OF THE ENVIRONMENT (DIGESTS, MEMOS, CHECKLISTS, ASSIGNMENTS, OTHER DOCUMENTS)	5 Y.	
601.	BOOKS FOR RECORD-REGISTRATION OF SHEETS FOR TEMPORARY INCAPACITY	5 Y.	

	GRANTED TO EMPLOYEES HIRED BY A MEDICAL INSTITUTION		
602.	BOOKS FOR RECORD-REGISTRATION OF HIRED EMPLOYEES SENT FROM AN INPATIENT MEDICAL INSTITUTION TO A SANATORIUM FOR TREATMENT	5 Y.	
603.	CARDS OF PERSONS REGISTERED AT POLYCLINICS:		
	(1) OUTPATIENT MEDICAL CARD OF AN ADULT	10 Y.	
	(2) OUTPATIENT CARD FOR DOCTORS' SUPERVISION OF A CHILD (GIRL, BOY)	10 Y. (1)	(1) AFTER THE CHILD ATTAINS THE AGE OF 18
	(3) CARD FOR ONGOING SUPERVISION OVER AN ADULT	10. Y.	
	(4) CARD FOR ONGOING SUPERVISION OVER A CHILD	10 Y. (1)	(1) AFTER THE CHILD ATTAINS THE AGE OF 18
604.	MEDICAL RECORDS OF PATIENTS IN INPATIENT AND DISPENSARY TREATMENT	25 Y. (1)	(1) MEDICAL RECORDS OF SCIENTIFIC-RESEARCH SIGNIFICANCE: PERM.
605.	INDIVIDUAL CARD FOR PREGNANT WOMEN AND THE MOTHER-TO-BE	50 Y.	
606.	DESCRIPTIONS OF BIRTHS	50 Y.	
607.	CONCLUSIONS OF THE DNA TEST	PERM.	
608.	REGISTERS RUN AT MEDICAL INSTITUTIONS:		
	(1) FOR HOME VISITS, EMERGENCY CALLS	5 Y.	
	(2) FOR ALLOCATIONS OF REMEDIES, DRUGS	5 Y.	
	(3) FOR CHECKING IN AND DISCHARGING FROM INPATIENT, SANITORIUM TREATMENT	5 Y.	
	(4) FOR SURGERIES	25 Y.	
	(5) FOR BIRTHS	50 Y.	
	(6) FOR MEDICAL EXAMINATIONS	5 Y.	
	(7) FOR CASES OF DEATH	5 Y.	
609.	CLINICAL GUIDELINES	10 Y.	
<b>13.3. MIGRATION</b>			
610.	REGISTERS FOR RECORD-REGISTRATION OF CERTIFICATES OF TEMPORARY ASYLUM IN THE REPUBLIC OF ARMENIA, AS WELL AS ISSUED, EXCHANGED, LOST OR RETURNED CERTIFICATES	50 Y.	

611.	PERSONAL, INDIVIDUAL CASES OF ASYLUM SEEKERS AND REFUGEES IN THE REPUBLIC OF ARMENIA	50 Y.	
612.	REGISTERS FOR RECORD-REGISTRATION OF CERTIFICATES OF THOSE SEEKING STATUS OF REFUGEE IN THE REPUBLIC OF ARMENIA, AS WELL AS ISSUED, EXCHANGED, LOST OR RETURNED CERTIFICATES	PERM.	
613.	REGISTERS FOR RECORD-REGISTRATION OF CERTIFICATES OF THE RIGHT TO POLITICAL ASYLUM IN THE REPUBLIC OF ARMENIA, AS WELL AS CERTIFICATES THAT WERE ISSUED, DECLARED INVALID, EXCHANGED OR RETURNED	50 Y.	
614.	DOCUMENTS ON ISSUING A CONVENTIONAL TRAVELLER'S DOCUMENT, ITS DUPLICATE TO ASYLUM SEEKERS AND REFUGEES IN THE REPUBLIC OF ARMENIA, ON EXTENDING THE TERMS	25 Y.	
615.	REGISTERS FOR ISSUANCE OF CONVENTIONAL TRAVELLER'S DOCUMENT TO ASYLUM SEEKERS AND REFUGEES IN THE REPUBLIC OF ARMENIA	PERM.	
<b>14. ENVIRONMENTAL CONSERVATION</b>			
616.	CONCLUSIONS ON EXPERT EXAMINATIONS OF ENVIRONMENTAL IMPACT, WITH ATTACHED DOCUMENTS (BIDS FOR ASSESSMENT AND ASSESSMENT REPORTS)	PERM.	
617.	NEGATIVE CONCLUSIONS OF THE EXPERT EXAMINATION OF ENVIRONMENTAL IMPACT	5 Y.	
618.	RECORDS ON PUBLIC DISCUSSIONS ON ENVIRONMENTAL IMPACT	5 Y.	
619.	REPORTS, STATEMENTS OF INFORMATION, OTHER DOCUMENTS ON ASSESSMENT OF THE POTENTIAL ECONOMIC DAMAGES CAUSED TO THE ENVIRONMENT AND CALCULATIONS FOR COMPENSATION	5 Y.	
620.	APPLICATION AND DOCUMENTS (ELECTRONIC AND PAPER) for PERMITS TO EXPORT OR IMPORT BOTANICAL COLLECTIONS AND CERTAIN SAMPLES FROM THE REPUBLIC OF ARMENIA AND INTO THE REPUBLIC OF ARMENIA	5 Y.	
621.	REGISTERS No 1 AND No 2 FOR RECORD-REGISTRATION OF CASES REGARDING	PERM.	

	ADMINISTRATIVE PROCEEDINGS FOR PERMITS TO EXPORT AND IMPORT BOTANICAL COLLECTIONS AND CERTAIN SAMPLES FROM THE REPUBLIC OF ARMENIA AND INTO THE REPUBLIC OF ARMENIA		
622.	APPLICATION AND DOCUMENTS (ELECTRONIC AND PAPER) ON THE LICENCESES FOR EXPORT OF WILD ANIMALS AND CERTAIN WILD PLANTS, THE TRANSPORT OF WHICH THROUGH THE CUSTOMS TERRITORY OF EURASIAN ECONOMIC UNION IS RESTRICTED	5 Y.	
623.	REGISTER FOR RECORD-REGISTRATION OF LICENCES FOR EXPORT OF WILD ANIMALS AND CERTAIN WILD PLANTS, THE TRANSPORT OF WHICH THROUGH THE CUSTOMS TERRITORY OF THE EURASIAN ECONOMIC UNION IS RESTRICTED, REGISTERS No 1 AND No 2 FOR RECORD-REGISTRATION OF CASES REGARDING ADMINISTRATIVE PROCEEDINGS	PERM.	
624.	APPLICATIONS AND DOCUMENTS (ELECTRONIC AND PAPER) ON LICENCES FOR EXPORT OF THE TYPES OF RARE AND DISAPPEARING WILD ANIMALS AND PLANTS INCLUDED IN THE RED BOOK OF THE REPUBLIC OF ARMENIA, THE REPUBLIC OF BELARUS, THE REPUBLIC OF KAZAKHSTAN AND THE RUSSIAN FEDERATION AND THEIR PARTS AND/OR DERIVATIVES, THE TRANSFER OF WHICH THROUGH THE CUSTOMS TERRITORY OF THE EURASIAN ECONOMIC UNION IS RESTRICTED	5 Y.	
625.	REGISTER FOR RECORD-REGISTRATION OF LICENCES FOR EXPORT OF THE TYPES OF RARE AND DISAPPEARING WILD ANIMALS AND PLANTS INCLUDED IN THE RED BOOK OF THE REPUBLIC OF ARMENIA, THE REPUBLIC OF BELARUS, THE REPUBLIC OF KAZAKHSTAN AND THE RUSSIAN FEDERATION AND THEIR PARTS AND/OR DERIVATIVES, THE TRANSFER OF WHICH THROUGH THE CUSTOMS TERRITORY OF THE EURASIAN ECONOMIC UNION IS RESTRICTED, REGISTERS No 1 AND NO 2 FOR RECORD-REGISTRATION OF CASES REGARDING ADMINISTRATIVE PROCEEDINGS	PERM.	

626.	REGISTER OF DATA OF THE STATE CADASTRE OF THE FLORA — FORM No 1	PERM.	
627.	REGISTER OF DATA IN DOCUMENTS ENTERED INTO THE STATE CADASTRE OF FLORA — FORM No 2	PERM.	
628.	REGISTER OF DOCUMENTS FOR PROVIDING DATA OF THE STATE CADASTRE OF THE FLORA — FORM No 3	PERM.	
629.	REGISTER FOR CITES PERMITS ISSUED BY THE MINISTRY OF NATURE PROTECTION OF THE REPUBLIC OF ARMENIA	PERM.	
630.	REGISTER OF CITES PERMITS ISSUED BY THE MINISTRY OF NATURE PROTECTION — REGISTERS No 1 AND No 2 FOR RECORD-REGISTRATION OF CASES REGARDING ADMINISTRATIVE PROCEEDINGS	PERM.	
631.	REGISTER FOR RECORD-REGISTRATION OF NATURAL AND LEGAL PERSONS POSSESSING SAMPLES OF CITES, BREEDING ANIMALS IN UNFREE CONDITIONS AND GROWING PLANTS IN ARTIFICIAL CONDITIONS	PERM.	
632.	APPLICATION AND DOCUMENTS REGARDING CITES PERMITS	5 Y.	
633.	APPLICATION AND DOCUMENTS (ELECTRONIC AND PAPER) REGARDING PERMITS TO EXPORT AND IMPORT WILD ANIMALS, ZOOLOGICAL COLLECTIONS AND CERTAIN SAMPLES FROM THE TERRITORY OF THE REPUBLIC OF ARMENIA AND INTO THE TERRITORY OF THE REPUBLIC OF ARMENIA	5 Y.	
634.	REGISTERS No 1 AND No 2 FOR RECORD-REGISTRATION OF CASES REGARDING ADMINISTRATIVE PROCEEDINGS FOR PERMITS TO EXPORT AND IMPORT WILD ANIMALS, ZOOLOGICAL COLLECTIONS AND CERTAIN SAMPLES FROM THE TERRITORY OF THE REPUBLIC OF ARMENIA AND INTO THE TERRITORY OF THE REPUBLIC OF ARMENIA	PERM.	
635.	REGISTER OF DATA OF THE STATE CADASTRE OF THE FAUNA — FORM No 1	PERM.	
636.	REGISTER OF DOCUMENTS ENTERED INTO THE STATE CADASTRE OF THE FAUNA — FORM No 2	PERM.	

637.	REGISTERS OF DOCUMENTS ON THE PROVISION OF DATA OF THE STATE CADASTRE OF THE FAUNA — FORM No 3	PERM.	
638.	REGISTERS FOR RECORD-REGISTRATION OF SPECIALLY PROTECTED NATURAL AREAS AND RUNNING THE STATE CADASTRE (ELECTRONIC)	PERM.	
639.	DESCRIPTIONS OF NATURAL MONUMENTS (ELECTRONIC)	PERM.	
640.	PACKAGE OF DOCUMENTS REQUIRED FOR OBTAINING PERMITS FOR WATER USE (INCLUDING WATER PERMITS)	UNTIL NECESSARY	
641.	REGISTERS No 1 AND No 2 OF THE ADMINISTRATIVE PROCEEDINGS FOR ISSUANCE OF PERMITS FOR WATER USE	PERM.	
642.	REGISTER FOR RECORD-REGISTRATION OF PERSONS CARRYING OUT DRILLING ACTIVITIES AND SUBJECT TO NOTIFICATION	PERM.	
643.	BOOK FOR RECORD-REGISTRATION OF RECORDS ON DETECTION OF VIOLATIONS	PERM.	
644.	BOOK FOR RECORD-REGISTRATION OF WATER METER ACTS	PERM.	
645.	BOOK FOR RECORD-REGISTRATION OF ACTS OF CONCLUSION	PERM.	
646.	STATE CADASTRE OF WATER RESOURCES (ELECTRONIC)	PERM.	
647.	REGISTERS FOR THE ISSUANCE OF ONE-TIME LICENCES FOR TRANSFER OF HAZARDOUS WASTES	PERM.	
648.	DESCRIPTIONS OF AGREED HAZARDOUS WASTES	PERM.	
649.	REGISTERS No 1 AND No 2 OF THE ADMINISTRATIVE PROCEEDINGS FOR ISSUANCE OF LICENCES FOR THE USE OF HAZARDOUS WASTES	PERM.	
650.	UNIFIED REGISTER OF LICENCES FOR USE OF HAZARDOUS WASTES	PERM.	
651.	DESCRIPTIONS OF HAZARDOUS WASTES	PERM.	
652.	REGISTER OF DESCRIPTIONS OF HAZARDOUS WASTES	PERM.	
653.	REGISTER OF PLANS FOR STANDARDS FOR GENERATION OF WASTES AND LIMITED AMOUNTS FOR PLACEMENT THEREOF	PERM.	



654.	APPROVED PLANS FOR STANDARDS OF WASTE GENERATION AND LIMITED AMOUNTS FOR PLACEMENT THEREOF	U.N.L.N.	
655.	DOCUMENTS RELATED TO THE EXPORT, IMPORT AND TRANSIT TRANSFER OF WASTES	5 Y.	
656.	REGISTERS No 1 AND No 2 OF ADMINISTRATIVE PROCEEDINGS FOR ONE-TIME LICENCES, PERMITS FOR CROSS-BORDER TRANSPORTATION OF WASTES	PERM.	
657.	BID FOR ONE-TIME LICENCES, PERMITS FOR CROSS-BORDER TRANSPORTATION OF TOXIC SUBSTANCES NOT DEEMED TO BE PRECURSORS OF NARCOTIC DRUGS AND PSYCHOTROPIC SUBSTANCES AND ATTACHED DOCUMENTS (PAPER)	5 Y.	
658.	REGISTERS No 1 AND No 2 OF ADMINISTRATIVE PROCEEDINGS OF ONE-TIME LICENCES AND PERMITS FOR CROSS-BORDER TRANSPORTATION OF TOXIC SUBSTANCES NOT DEEMED TO BE PRECURSORS OF NARCOTIC DRUGS AND PSYCHOTROPIC SUBSTANCES	PERM.	
659.	REGISTER OF THE REGISTRY OF SITES FOR DISPOSAL OF WASTES	PERM.	
660.	REGISTER OF THE ADMINISTRATIVE PROCEEDINGS OF THE REGISTRY OF OBJECTS FOR GENERATION, PROCESSING AND USAGE OF WASTES	PERM.	
661.	REGISTERS No 1 AND No 2 OF THE ADMINISTRATIVE PROCEEDINGS FOR PERMISSIBLE BORDER EMISSIONS (PBE)	PERM.	
662.	DRAFTS OF THE STANDARDS OF PERMISSIBLE BORDER EMISSIONS (PBE) AND QUANTITIES FOR EMITTING INTO THE ATMOSPHERE FROM IMMOVABLE SOURCES/PERMITS FOR EMISSION (PAPER AND ELECTRONIC)	PERM.	
663.	REGISTER FOR RECORD-REGISTRATION OF THE INDIVIDUAL QUANTITY FOR IMPORT OF SUBSTANCES DECAYING THE OZONE LAYER	PERM.	
664.	REGISTER FOR RECORD-REGISTRATION OF PERMITS/LICENCES FOR IMPORT OF SUBSTANCES DECAYING THE OZONE LAYER	PERM.	

665.	REGISTER FOR RECORD-REGISTRATION OF IMPORTED SUBSTANCES DECAYING THE OZONE LAYER	PERM.	
666.	DOCUMENTS ATTACHED TO THE APPLICATIONS FOR PERMITS/LICENCES FOR IMPORT OF SUBSTANCES DECAYING THE OZONE LAYER (PAPER AND ELECTRONIC)	5 Y.	
667.	DOCUMENTS ATTACHED TO THE APPLICATIONS FOR INDIVIDUAL QUANTITY FOR IMPORT OF SUBSTANCES DECAYING THE OZONE LAYER (PAPER AND ELECTRONIC)	5 Y.	
668.	CALCULATIONS OF AND REPORTS, STATEMENTS OF INFORMATION ON FEES FOR NATURE PROTECTION AND NATURE USE	5 Y.	
669.	REGISTERS FOR STATE RECORD-REGISTRATION OF FORESTS AND RUNNING THE FOREST CADASTRE	PERM.	
670.	TREATIES ON COMPLETION OF FORESTRY ACTIVITIES IN STATE FORESTS	PERM.	
671.	DOCUMENTS ON THE CALCULATION OF AND LEVYING FOR DAMAGES CAUSED TO THE FAUNA AND THE FLORA AS A RESULT OF ENVIRONMENTAL OFFENCES (RECORDS, ACTS, STATEMENTS OF INFORMATION)	5 Y.	
672.	MINUTES OF SESSIONS OF THE MANAGEMENT BOARD OF THE ENVIRONMENTAL PROTECTION AND MINING INSPECTION BODY, DECISIONS, PLANS FOR INSPECTIONS, REPORTS, STATEMENTS OF INFORMATION	PERM.	
673.	REGISTERS OF DAILY MOVEMENT OF STOCKS OF USEFUL MINERALS	PERM. (1), (2)	(1) COMPLETED REGISTERS SHALL BE KEPT BY THE ORGANISATION. (2) THE REGISTERS SHALL BE DELIVERED AND KEPT BY THE AUTHORISED BODY AFTER TERMINATION OF ACTIVITIES OF THE ORGANISATION
674.	CASES OF ADMINISTRATIVE PROCEEDINGS ON NATURE AND ENVIRONMENTAL PROTECTION VIOLATIONS	5 Y. (1)	(1) AFTER COMPLETION
675.	BOOKS (UNIFIED REGISTERS) FOR RECORD-REGISTRATION OF CASES OF ADMINISTRATIVE PROCEEDINGS REGARDING NATURE AND ENVIRONMENTAL PROTECTION	PERM.	

676.	REGISTERS No 1 AND No 2 FOR RECORD-REGISTRATION OF ADMINISTRATIVE ACTS ADOPTED UNDER ADMINISTRATIVE PROCEEDINGS REGARDING ENVIRONMENTAL OFFENCES	PERM.	
677.	PROGRAMMES, PLANS, CONCLUSIONS OF, ASSIGNMENTS AND REPORTS ON ENVIRONMENTAL MONITORING		
678.	(1) AT THE SITE FOR PREPARING AND APPROVING	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL REPLACED WITH A NEW ONE	
<b>15. ENERGY</b>			
679.	RECORDS, ACTS, TABLES AND OTHER DOCUMENTS ABOUT THE COURSE OF TESTING THE ENERGY PLANTS	5 Y.	
680.	DESCRIPTIONS OF ENERGY PLANTS	3 Y. (1)	(1) AFTER CEASING THE EXPLOITATION
681.	DOCUMENTS ON THE TECHNICAL CONDITIONS FOR ELECTRICITY SUPPLY		
	(1) AT THE PLACE FOR PREPARATION	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL NECESSARY	
682.	DOCUMENTS ON THE ENERGY AND FUEL BALANCES	PERM.	
683.	DOCUMENTS ON THE QUANTITIES OF EXPENDITURES FOR ELECTRICITY AND FUEL:		
	(1) AT THE SITE OF APPROVAL	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL REPLACED WITH A NEW ONE	
684.	ACTS, REPORTS, SUMMARY SHEETS, INFORMATION AND OTHER DOCUMENTS REGARDING EXPLORATION OF ELECTRIC NETWORK ACCIDENTS AND DAMAGES AND BOILERS	5 Y.	
685.	ORDER FOR WORKING ON HIGH-VOLTAGE AND NATURAL GAS EQUIPMENTS-CASES OF ISSUING PERMITS	10 Y.	
<b>16. URBAN DEVELOPMENT</b>			
686.	CONSTRUCTION PERMITS, WITH ATTACHED DOCUMENTS	PERM.	
687.	REJECTED BIDS FOR OBTAINING CONSTRUCTION PERMITS, NEGATIVE CONCLUSIONS	5 Y.	

688.	LAND AND CONSTRUCTION CASES, WITH ATTACHED DOCUMENTS;		
	(1) WITH POSITIVE CONCLUSION	PERM.	
	(2) WITH NEGATIVE CONCLUSION (REJECTED)	3 Y. (1)	(1) AFTER RECORDING THE NEGATIVE CONCLUSION
689.	PLANNING AND DESIGN AGREEMENTS	3 Y. (1)	(1) UPON EXPIRY OF THE TERM OF THE AGREEMENT
690.	SAMPLE PLANS FOR DEVELOPMENT, EXEMPLARY PLANS FOR CONSTRUCTION OF FACILITIES FOR MULTIPLE (TWO-TIME) USE, THEIR CATALOGUES:		
	(1) AT THE SITE OF DEVELOPMENT	PERM.	
	(2) WITHIN OTHER ORGANISATIONS	UNTIL REPLACED WITH A NEW ONE	
691.	EXPERT OPINIONS ON URBAN DEVELOPMENT DOCUMENTS	PERM.	
692.	EXPERT OPINIONS ON PROGRAMME DOCUMENTS FOR URBAN DEVELOPMENT IN COMMUNITIES	PERM.	
693.	DOCUMENTS ON SPATIAL PLANNING OF COMMUNITIES — GENERAL PLANS AND PLANS FOR URBAN DEVELOPMENT ZONING	PERM.	
694.	CURRENT URBAN DEVELOPMENT MAPS OF COMMUNITIES	PERM.	
695.	MINUTES OF SESSIONS OF THE INTER-AGENCY COMMISSION CO-ORDINATING THE ACTIVITIES FOR DEVELOPMENT OF PROGRAMME DOCUMENTS FOR URBAN DEVELOPMENT IN COMMUNITIES, OPINIONS	PERM.	
696.	ACTS OF THE COMMISSION ACCEPTING COMPLETED CONSTRUCTION	PERM.	
697.	OPINIONS ON THE TECHNICAL CONDITIONS OF RESIDENTIAL, PUBLIC, INDUSTRIAL BUILDINGS AND CONSTRUCTIONS	10 Y. (1)	(1) AFTER THE LAST EXAMINATION
698.	TECHNICAL DESCRIPTIONS OF RESIDENTIAL, PUBLIC, INDUSTRIAL BUILDINGS AND CONSTRUCTIONS	PERM.	
699.	BOOKS FOR RUNNING CONSTRUCTION	10 Y. (1)	(1) AFTER PERMISSION FOR EXPLOITATION
700.	OPINIONS OF EXPERT EXAMINATIONS REGARDING THE MATERIALS OF ENGINEERING-GEOLOGICAL EXAMINATIONS	PERM.	

701.	ESTIMATED CALCULATION DOCUMENTS FOR FACILITIES TO BE BUILT THROUGH FUNDS (THROUGH THE ENGAGEMENT OF FUNDS) FROM THE STATE BUDGET OR THE BUDGET OF THE COMMUNITY	PERM.	
702.	ENGINEERING-GEOLOGICAL EXAMINATIONS AND SEISMIC MICROZONING REPORTS	PERM.	
703.	SITUATIONAL PLANS, WITH DIRECTIONS OF EXISTING UNDERGROUND COMMUNICATIONS AND NETWORKS	PERM.	
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**ABBREVIATIONS USED IN THE LIST:**

Y. - YEAR

PERM. - PERMANENT

U.N. - UNTIL NECESSARY

U.R.N. - UNTIL REPLACED WITH A NEW ONE

**Prime Minister  
of the Republic of Armenia**

**N. PASHINYAN**